



## SUMMARY OF COMMENTS

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There was one comment to the draft version of this policy:

Comment #1 – This directive states that we would not be able to do an OJT for part-time employment. We are wondering if that is a state or federal guideline? We ask because there might be a candidate that would benefit from a part-time position that could potentially lead to a full-time position and are wondering if there is wiggle room around this. It does say that the director can approve exceptions to the minimum wage requirement. Does this also apply to the full-time requirement? If so, can that be made more clear? If not, can you please consider that as an option? We do not foresee it happening often but it may come up.

It does stipulate on page 3 that full time is considered to be 32 hours per week. We suggest that it also be stated on page 2 where it talks about the minimum hour and wage requirements.

Resolution – The Workforce Alliance of the North Bay found that the regulations specify the training duration of OJT's as a minimum of four weeks and a maximum of 26 weeks, not to exceed 1,040 hours. Although we were not able to find an hours per week requirement a review of policies from other regions showed a range from 30 to 40 hours per week as practice. We have modified the language of our policy on page 2 and 3 to include the required duration and have removed the hours per week language to allow our service providers the ability to utilize OJT's that meet the regulatory requirements.