



WORKFORCE ALLIANCE
OF THE NORTH BAY
DRIVING WORKFORCE TALENT

**REGIONAL WORKFORCE DEVELOPMENT BOARD
POLICY AND OVERSIGHT
MEETING MINUTES**

**Tuesday, October 8, 2019
3:00 PM**

Locations:

Marin County: 734 A Street, Ste 6, San Rafael, CA 94901

Mendocino County: 31801 O'Bayley Dr., Fort Bragg, CA

Napa County: 1546 First Street, Second Floor, Napa, CA

CALL TO ORDER

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| I. | A. Introductions
Chair Amar Inalsingh called the meeting to order at 3:02 PM. Heather Gurewitz, Cecilia Zamora, Bruce Wilson, Laura Davis, Tamara Ochoa, in attendance.
B. Public Comment - None |
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CONSENT CALENDAR

These matters typically include routine financial or administrative **action items** requiring a vote.
Any item will be discussed separately at the request of any person. Items are approved with one single motion

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| II. | A. June 4, 2019 Meeting Minutes (Attachment A)
Motion to approve the June 4, 2019 meeting minutes: Amar Inalsingh
Second: Cecilia Zamora seconded the motion with the amendment to update a misspelling of Cecilia Zamora's name.
Motion carried: 3-0
Yea: 3
Nay: 0
Abstentions: 0 |
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REGULAR CALENDAR

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| III. | A. Review and approve Workforce Alliance of the North Bay's policies. (Action)
Staff requests the committee review, make recommendations if needed, approve and forward policies on to the regional workforce board/executive committee.

1. Youth Program Eligibility (Attachment B)
WANB Operations Manager, Laura Davis reviewed the contents of the Youth Program Eligibility policy with the subcommittee and the eligibility requirements that can make enrolling youth in the program a challenge, such as meeting the family income qualification.
Motion to approve and forward the Youth Program Eligibility policy on to the executive committee: Heather Gurewitz
Second: Cecilia Zamora
Motion carried: 3-0
Yea: 3
Nay: 0
Abstentions: 0

2. Youth Program (Attachment C)
Laura Davis reviewed the contents of the Youth Program policy with the subcommittee and the fourteen program elements identified in WIOA that service providers must make available to youth. |
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Motion to approve and forward the Youth Program policy on to the executive committee: Heather Gurewitz
Second: Cecilia Zamora
Motion carried: 3-0
Yea: 3
Nay: 0
Abstentions: 0

INFORMATION / DISCUSSION ITEMS

IV. A. None

MEMBER / DIRECTOR REPORTS

V. A. Member - None
B. Director – Executive Director, Bruce Wilson reported the new dashboard report format has been well received by the WANB Advisory Subcommittees. Enhancements to the reports will continue based on the feedback.

ADJOURN

VI. A. Next meeting Tuesday, December 3, 2019
Chair Inalsingh adjourned the meeting at 3:32 PM.