



## Lake Advisory Subcommittee Meeting Agenda

Thursday, February 25, 2021  
9:00 AM

2550 N. State Street, Ste.3  
Ukiah, CA 95482

Call-in number: +1 669 900 9128 Meeting ID: 982 4495 8095  
Passcode: 840685

CALL TO ORDER	
I.	<ul style="list-style-type: none"> <li>A. Welcome, Agenda Review and Introductions</li> <li>B. Public Comment</li> <li>C. Chair's Update</li> <li>D. Member's Update</li> <li>E. Executive Director's Update – Bruce Wilson               <ul style="list-style-type: none"> <li>a. Legislative Updates</li> <li>b. Regional and Local Planning Process Update</li> </ul> </li> </ul>
CONSENT CALENDAR	
<p>These matters typically include routine financial or administrative <b>action items</b> requiring a vote. Any item will be discussed separately at the request of any person. Items are approved with one single motion</p>	
II.	<ul style="list-style-type: none"> <li>A. Approval of November 19, 2020 Meeting Minutes [Attachment II. A]</li> </ul>
REGULAR CALENDAR	
III.	<ul style="list-style-type: none"> <li>A. <b>One-Stop and Adult, Dislocated Worker, Youth and Career Services Provider Discussion &amp; Recommendation</b> – The committee will discuss and form a recommendation for Workforce Innovation and Opportunity Act (WIOA) One Stop Operator and Career Service Providers. After a formal Request for Proposal Process, the WANB received a total of 13 proposals for its WIOA programs. The WANB composed a professional review panel of evaluators that reviewed each written proposal, interviewed each proposer and ranked/scored each applicant. The committee will hear a report out from staff with the results of the evaluation panel's scoring. The committee will discuss and form a funding recommendation for selected applicant(s). (<b>Action</b>)</li> </ul>
INFORMATION / DISCUSSION ITEMS	
IV.	None
ADJOURN	
V.	<ul style="list-style-type: none"> <li>A. Adjourn</li> </ul>

## Lake Advisory Subcommittee Meeting Minutes

Thursday, November 19, 2020  
9:00 AM



WANB Administrative Office  
1546 First Street (Second Floor), Napa, CA 94559  
Call-in number: +1 669 900 9128 US Meeting ID: 999 8446 3378  
Passcode: 498327

### CALL TO ORDER

- I.
- A. Welcome, Agenda Review and Introductions  
Vice Chair Annette Lee called the meeting to order at 9:03 AM.
- Members present: Vice Chair Annette Lee, Alan Flora, Euline Olinger, Susan Parker, Rebecca Southwick, Mary Wilson.
- Workforce Alliance Staff Present: Executive Director Bruce Wilson; Operations Officer Laura Davis; Business Representative Stacey Caico; Workforce Development Specialist Sylwia Palczewska, Workforce Development Specialist Doug Orlando, Fiscal Officer Taylor Swain.
- B. Public Comment  
None.
- C. Chair's Update
- D. Member's Update
- E. Executive Director's Update – Bruce Wilson
- a. COVID 19 Supportive Services Grant
  - b. National Dislocated Worker Grant
  - c. WANB Newsletter
  - d. Request for Proposal for CareerPoint North Bay

### CONSENT CALENDAR

These matters typically include routine financial or administrative **action items** requiring a vote.  
Any item will be discussed separately at the request of any person. Items are approved with one single motion

- II.
- A. Approval of August 27, 2020 Meeting Minutes [Attachment II. A]
- Motion made as requested.  
M/S: Alan Flora / Susan Parker  
Motion carried: 6-0  
Yea: 6  
Nay: 0  
Abstentions: 0  
Absent: Paul Castro

### REGULAR CALENDAR

III.	<p>A. <b>Dashboard Reports</b> - The attached performance reports for CareerPoint Lake assists the board in fulfilling its obligation to monitor the performance of its job and career system. The report illustrates program numbers for self-access, staff assisted and training services, enrollment and exit numbers for adult and dislocated workers, employment outcome indicators, and participant demographics [Attachment III.A] (Action)</p> <p>Action was postponed.</p> <p>B. <b>2021 Master Meeting Calendar</b> – Staff request acceptance of the proposed 2021 Lake Advisory Meeting Calendar [Attachment III.B] (Action)</p> <p>Motion made as requested.  M/S: Susan Parker / Mary Wilson  Motion carried: 6-0  Yea: 6  Nay: 0  Abstentions: 0  Absent: Paul Castro</p>
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**INFORMATION / DISCUSSION ITEMS**

IV.	<p>A. <b>Labor Market Information</b> – Staff provided report on Job Posting Analytics. This customized report reflects recent data, available through an analysis of on-line employer hiring events. Staff requested a discussion on other key data/research questions that the Board would like to understand.</p> <p>B. <b>Virtual Job Fair</b>– Staff reported out on the Lake &amp; Mendocino focused November 17<sup>th</sup> Job Fair. Staff requested a discussion on key job fair efforts that should be considered for future events.</p> <p>C. <b>Work Share</b> – Staff highlighted a key workforce program through the State of California that could be particularly important to local businesses during this time.</p>
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**ADJOURN**

V.	<p>A. Adjourn</p> <p>The meeting was adjourned at 10:34 AM</p>
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