



Lake Advisory Subcommittee Meeting Agenda

Thursday, November 21, 2019
9:00 AM

Mendocino College Lake Center
2565 Parallel Drive, Round Room
Lakeport CA 94543

CALL TO ORDER		
I.		<ul style="list-style-type: none"> A. Call to Order & Introductions B. Public Comment
CONSENT CALENDAR		
<p>These matters typically include routine financial or administrative action items requiring a vote. Any item will be discussed separately at the request of any person. Items are approved with one single motion</p>		
II.		<ul style="list-style-type: none"> A. Approval of August 22, 2019 Meeting Minutes [Attachment II.A]
REGULAR CALENDAR		
III.		<ul style="list-style-type: none"> A. Review and accept 1st Quarter CareerPoint Lake Dashboard Report [Attachment III.A] (Action) B. Strategic Doing Retreat Board Members will meet from 9:00 AM to 5:00 PM to work on Strategic Doing Initiative [Attachment III.B] (Possible Actions may result)
INFORMATION / DISCUSSION ITEMS		
IV.		<ul style="list-style-type: none"> A. 2020 Master Meeting Calendar [Attachment IV.A] B. Lake Biz Resource Fair - Disaster Recovery Services
MEMBER / DIRECTOR REPORTS		
V.		<ul style="list-style-type: none"> A. Member B. Director <ul style="list-style-type: none"> a. December 12 Regional Workforce Development Board meeting b. February 4 Workforce Conference c. Lake County Economic and Workforce Reports
ADJOURN		
VI.		<ul style="list-style-type: none"> A. Adjourn



Lake Advisory Subcommittee Meeting Minutes

Thursday, August 22, 2019
9:00 AM

Woodland Community College
15880 Dam Rd Ext, Clearlake
Room 150

CALL TO ORDER

I.	<p>A. Call to Order & Introductions</p> <p>Monica Rosenthal called the meeting to order at 9:08.</p> <p>Members present: Chair Monica Rosenthal, Kelly Cox, Alan Flora, Judith Kanavle, Annette Lee, Susan Parker, Mary Sharlow, Wilda Shock, Margaret Silveira, Rebecca Southwick (arrived @9:20 AM).</p> <p>Members Absent: Paul Castro.</p> <p>Workforce Alliance Staff: Executive Director Bruce Wilson, Business Outreach Stacey Caico.</p> <p>Guests: Program Operation Director Christy Gard, District V Supervisor Candidate Lily Woll.</p> <p>B. Public Comment – None.</p>
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CONSENT CALENDAR

These matters typically include routine financial or administrative **action items** requiring a vote.
Any item will be discussed separately at the request of any person. Items are approved with one single motion

II.	<p>A. Approval of May 23, 2019 Meeting Minutes [Attachment II.A]</p> <p>Motion made as requested.</p> <p>M/S: Margaret Silveira / Kelly Cox</p> <p>Motion carried: 8-0</p> <p>Yea: 8</p> <p>Nay: 0</p> <p>Abstentions: Alan Flora</p> <p>Absent: Paul Castro, Rebecca Southwick</p>
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REGULAR CALENDAR

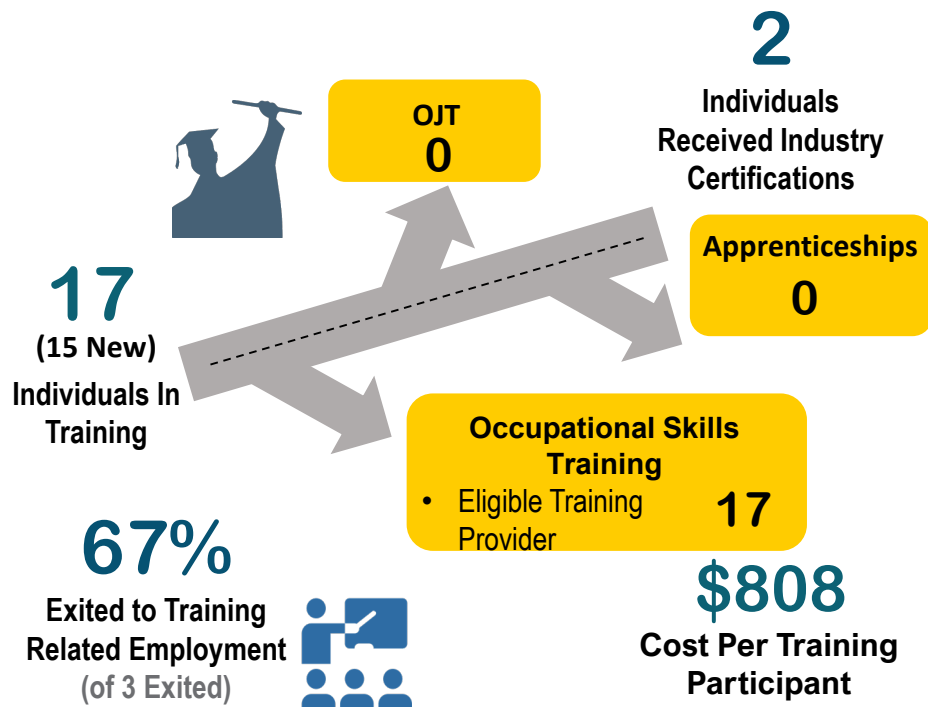
III.	<p>A. Ratify appointment to the Workforce Alliance Lake Advisory Committee [Attachment III.A] (Action)</p> <p>a. Alan Flora, City Manager, City of Clearlake</p> <p>Motion made as requested.</p> <p>M/S: Kelly Cox / Annette Lee</p> <p>Motion carried: 8-0</p> <p>Yea: 8</p> <p>Nay: 0</p> <p>Abstentions: Alan Flora</p> <p>Absent: Paul Castro, Rebecca Southwick</p> <p>B. Modification to MPIC CareerPoint Lake contract for the following not to exceed amounts: (Action)</p> <p>Adult – \$211,267</p> <p>DW – \$151,980</p> <p>OSO – \$31,586</p> <p>Youth – \$222,826</p>
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	<p>Motion made to approve modification to MPIC CareerPoint Lake contract in the amounts as requested. M/S: Kelly Cox / Mary Sharlow Motion carried: 10-0 Yea: 10 Nay: 0 Abstentions: 0 Absent: Paul Castro</p> <p>C. CareerPoint Lake plan on PY 18/19 unspent Adult and DW training funds (Action) CareerPoint Lake has unspent training funds in the amount of: Adult – \$17,577.24 DW – \$41,557.46. CareerPoint Staff will present a specific plan for spending training funds and seek approval to carry forward.</p> <p>Motion made to carry forward unspent training funds in the amounts as requested with the amendment that at the first Mendocino Advisory Subcommittee meeting in 2020 MPIC should report an update. M/S: Judy Kanavle / Annette Lee Motion carried: 10-0 Yea: 10 Nay: 0 Abstentions: 0 Absent: Paul Castro</p> <p>D. Review and accept 4th Quarter CareerPoint Lake Dashboard Report [Attachment III.D] (Action)</p> <p>Motion made as requested. M/S: Kelly Cox / Mary Sharlow Motion carried: 10-0 Yea: 10 Nay: 0 Abstentions: 0 Absent: Paul Castro</p> <p>E. Approve of Storm Grant in the amount of \$360,000 for both Lake and Mendocino counties (Action)</p> <p>People being funded with this grant will provide a repair and cleanup services to public spaces after the recent storms. Board members requested more detailed information about this grant.</p> <p>Motion made as requested. M/S: Alan Flora / Susan Parker Motion carried: 10-0 Yea: 10 Nay: 0 Abstentions: 0 Absent: Paul Castro</p>
INFORMATION / DISCUSSION ITEMS	
IV.	<p>A. Proposal [Attachment IV.A] Four board members attended the Regional Workforce Development Board meeting in June and came up with the proposal for Strategic Doing Session. Board members agreed to meet for a full day of planning and discussion.</p> <p>B. Prison to Employment agreement with CareerPoint Lake in the amount of \$48,600 Prison to Employment grant is designed to develop or expand programs to improve employment</p>

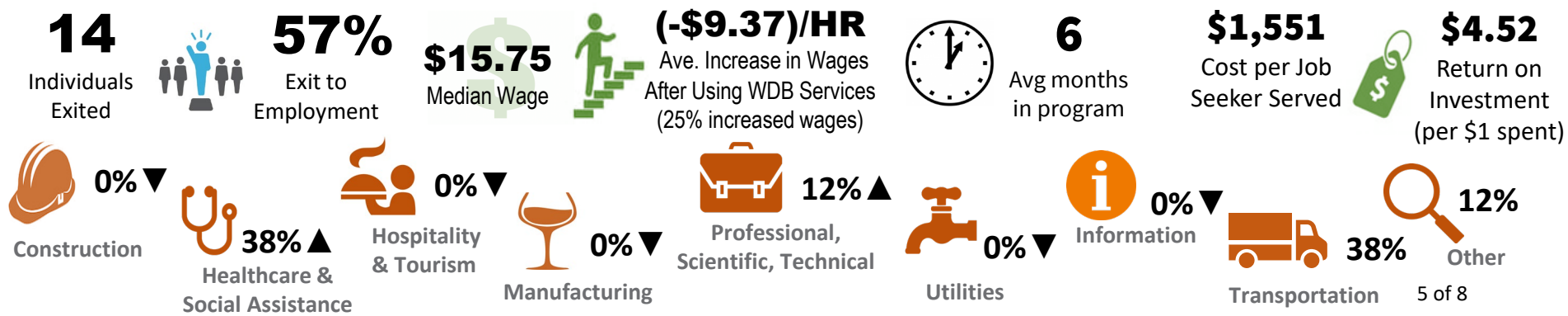
	<p>opportunities for adults ages 18-24 who have been incarcerated in the youth or adult criminal justice system, and adults ages 25 or older, released from prison or jail within two years of enrollment.</p> <p>C. Mendocino Biz Resource Fair - Disaster Recovery Services Stacey Caico reported that currently she is working on Biz Resource Fair in Ukiah and is planning same event in Lake County. Board members were invited to share they thoughts and ideas to support the event.</p>
MEMBER/DIRECTOR REPORTS	
V.	<p>A. Member Chair Monica Rosenthal reported out on the meeting with MPIC board she attended along with Lake Advisory Chair Lene Vinding, Executive Director Bruce Wilson, and Fiscal Officer Taylor Swain.</p> <p>B. Director a. Conflict of Interest Code Revisions [Attachment V.B] As a government agency Workforce Alliance is required to have a Conflict of Interest Code. Last updates include clarification what positions are responsible for making decisions with federal money, also Mendocino County Service provider was added to the list.</p> <p>b. Board Orientation Packet online For convenience of our Board Members Board Orientation Packet was shared on our website: www.workforcealliancencorthbay.org under Board Governance page.</p>
ADJOURN	
VI.	<p>A. Adjourn Chair Monica Rosenthal adjourned the meeting at 11:24 AM.</p>

WIOA Training Services

WIOA Levels of Service



WIOA Program Employment Outcomes



WIOA Adult & DW Priority of Service

Business Services



Basic Skill Deficient

0%▼



Low Income

65%▲



CalFresh

8%▼



Military Veterans

4%▼

9

New Businesses Engaged

6

Active Business Services

0

Rapid Response Events

0

Recruitment Events Held

WIOA Adult & DW Barriers to Employment



Disability

0%▼



Homeless

2%▲



Justice Involved

6%▼



English Language Learner

2%▼



Single Parent

25%▲



In-School Youth

0%▼



Out of School Youth

100%▲



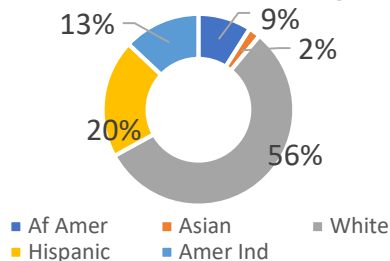
WEX

10%▼

WIOA Youth Details

Program Participant Demographics

Race/ Ethnicity

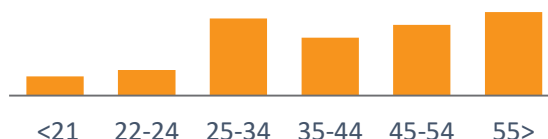


24% Male

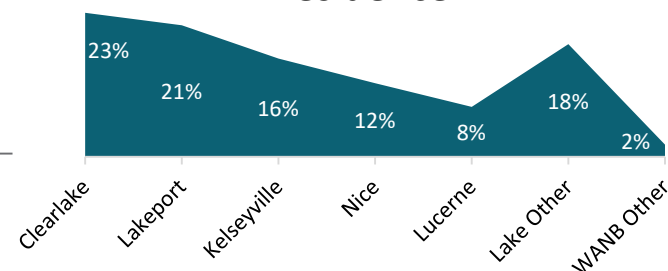


76% Female


Age



Residence



Program Provider Details

 WORKFORCEALLIANCE NORTH BAY DRIVING WORKFORCE TALENT PY 2019/2020, Quarter 1 (7/1/2019-9/30/2019)			Carry-ins from PY18-19	New Clients	Total Enrolled			Placements			Exits			Training Req. / WEX - (20%)			Contract Budget		
					(Qtr 1) Actual	Area Plan for PY	% Achieved of Qtr 1	(Qtr 1) Actual	Area Plan for PY	% Achieved of Qtr 1	(Qtr 1) Positive Exits	(Qtr 1) Negative Exits	(Qtr 1) % of Positive Exits to Total Exits	WIOA Funds Spent	Requirement-20%	% Achieved of Training	(Qtr 1) Expended	Budget in PY	Total % Achieved
Lake	MPIC	Adult	14	10	24	62	39%	2	29	7%	2	3	40.0%	\$ 3,508	\$ 66,537	5.3%	\$37,819	\$226,870	16.7%
		Dislocated Worker	19	8	27	49	55%	6	17	35%	6	3	66.7%	\$10,229	\$ 62,908	16.3%	\$41,269	\$180,648	22.8%
Lake	MPIC	Youth	2	8	10	42	24%	0	20	0%	0	0	0.0%	\$ -	\$ 56,802	0.0%	\$26,325	\$238,231	11.1%

Strategic Doing Retreat

Agenda Item	Type of Work		Timeline
Introductions	Activity		9:00-9:15am
Setting the Context	Presentation		9:15-9:20am
Background/Overview of WANB Lake County	Presentation		9:20 – 11:00am
Current Strengths and Weaknesses	Large Group Discussion		11:00 – 11:30am
Visioning Part 1	Small Group Work		11:30- 12:15pm
Break			12:15-1:00pm
Visioning Part 2	Small Group Work		1:00-1:45pm
1-3 Year Goals	Small Group Work		1:45-2:45pm
Barriers/Challenges & Strategies	Small Group Work		2:45-3:45pm
Tactics/ Measureable Objectives/ Resources Needed/ Keystone Questions	Small Group Work/ Worksheet		3:45-4:45pm
Report Out/ Wrap-up	Large Group Discussion		4:45-5:00pm

WORKFORCE ALLIANCE OF THE NORTH BAY MASTER MEETING CALENDAR 2020

JAN	FEB	MARCH	APRIL	MAY	JUNE	JULY	AUGUST	SEPT	OCT	NOV	DEC
REGIONAL WORKFORCE DEVELOPMENT BOARD 2nd Thursday @ 10:00 AM-2:00 PM											
					6/11/20 10:00-2:00						12/10/20 10:00-2:00
GOVERNING BOARD 3rd Friday @ 9-10:30 AM											
		3/20/20 9-10:30			6/19/20 9-10:30			9/18/20 9-10:30			12/18/20 9-10:30
EXECUTIVE COMMITTEE 2nd Wednesday @ 9-10:30 AM											
	2/12/20 9-10:30		4/8/20 9-10:30	5/13/20 9-10:30		7/8/20 9-10:30	8/12/20 9-10:30		10/14/20 9-10:30	11/4/20* 9-10:30	
POLICY AND OVERSIGHT SUBCOMMITTEE 1st Tuesday @ 3-4:30 PM											
	2/4/20 3-4:30		4/7/20 3-4:30		6/2/20 3-4:30		8/4/20 3-4:30		10/6/20 3-4:30		12/1/20 3-4:30
LAKE ADVISORY SUBCOMMITTEE 4th Thursday @ 9-10:30 AM											
	2/27/20 9-10:30			5/28/20 9-10:30			8/27/20 9-10:30			11/19/20** 9-10:30	
MARIN ADVISORY SUBCOMMITTEE 4th Wednesday @ 8-9:30 AM											
	2/26/20 8-9:30			5/27/20 8-9:30			8/26/20 8-9:30			11/18/20** 8-9:30	
MENDOCINO ADVISORY SUBCOMMITTEE 4th Thursday @ 3:30-5 PM											
	2/27/20 3:30-5			5/28/20 3:30-5			8/27/20 3:30-5			11/19/20** 3:30-5	
NAPA ADVISORY SUBCOMMITTEE 4th Wednesday @ 3-4:30 PM											
	2/26/20 3-4:30			5/27/20 3-4:30			8/26/20 3-4:30			11/18/20** 3-4:30	

ATTACHMENT IV.A



* Due to Veteran's Day, Executive Committee will meet a week earlier in November.

**Due to Thanksgiving, Advisory Subcommittees will meet a week earlier in November.

REQUIRED ATTENDANCE

Regional Workforce Development Board (RWDB)

All appointed RWDB members

Governing Board

Governing Board Members representing Lake, Marin, Mendocino, and Napa Counties

Executive Committee

RWDB Officers & Chairs

Policy and Oversight Subcommittee

RWDB Members representing Lake, Marin, Mendocino, and Napa Counties

Lake Advisory Subcommittee

RWDB Members representing Lake & Appointed Lake Advisory Subcommittee Members

Marin Advisory Subcommittee

RWDB Members representing Marin & Appointed Marin Advisory Subcommittee Members

Mendocino Advisory Subcommittee

RWDB Members representing Mendocino & Appointed Mendocino Advisory Subcommittee Members

Napa Advisory Subcommittee

RWDB Members representing Napa & Appointed Napa Advisory Subcommittee Members