



Mendocino Advisory Subcommittee Meeting Agenda

Thursday, November 21, 2019
3:30 PM

CareerPoint MENDO, 2550 N. State Street, Ste.3, Ukiah

CALL TO ORDER	
I.	<ul style="list-style-type: none"> A. Call to Order & Introductions B. Public Comment
CONSENT CALENDAR	
<p>These matters typically include routine financial or administrative action items requiring a vote. Any item will be discussed separately at the request of any person. Items are approved with one single motion</p>	
II.	<ul style="list-style-type: none"> A. Approval of August 22, 2019 Meeting Minutes [Attachment II. A]
REGULAR CALENDAR	
III.	<ul style="list-style-type: none"> A. Review and accept 1st Quarter CareerPoint Mendocino Dashboard Report [Attachment III.A] (Action) B. Community Pro presentation WANB has been asked to participate in Mendocino County's investment into Community Pro Suite. Committee members will hear presentation on Community Pro and will consider endorsement. (Action)
INFORMATION/DISCUSSION ITEMS	
IV.	<ul style="list-style-type: none"> A. Mendocino Biz Resource Fair - Disaster Recovery Services B. 2020 Master Meeting Calendar [Attachment IV.B] C. Follow up discussion - Strategic Doing Retreat
MEMBER/DIRECTOR REPORTS	
V.	<ul style="list-style-type: none"> A. Member B. Director <ul style="list-style-type: none"> a. December 12 Regional Workforce Development Board meeting. b. February 4 Workforce Conference c. Mendocino County Economic and Workforce Reports
ADJOURN	
VI.	<ul style="list-style-type: none"> A. Adjourn



Mendocino Advisory Subcommittee Meeting Minutes

**Thursday, August 22, 2019
3:30 PM**

CareerPoint MENDO, 2550 N. State Street, Ste.3, Ukiah

CALL TO ORDER	
I.	<p>A. Call to Order & Introductions</p> <p>Chair Lene Vinding called the meeting to order at 3:34 PM.</p> <p>Members Present: Chair Lene Vinding, Vice Chair Megan Barber- Allende, Paul Castro, Frank Cuneo, Heather Gurewitz, Pamela Jensen (arrived during item III.A), Maureen Mulheren (arrived during item III.A), Christy Pedroncelli-Smith, Aimee Swearengin (arrived during item III.A).</p> <p>Members Absent: William Feather.</p> <p>Workforce Alliance Staff Present: Executive Director, Bruce Wilson; Business Outreach, Stacey Caico, Fiscal Office Taylor Swain.</p> <p>Guests: MPIC Program Operations Director Christy Gard.</p> <p>B. Public Comment: None.</p>
CONSENT CALENDAR	
<p>These matters typically include routine financial or administrative action items requiring a vote. Any item will be discussed separately at the request of any person. Items are approved with one single motion</p>	
II.	<p>A. Approval of May 23, 2019 Meeting Minutes [Attachment II. A]</p> <p>Motion made to approve requested action.</p> <p>M/S: Heather Gurewitz / Christy Pedroncelli-Smith</p> <p>Motion carried: 5-0</p> <p>Yea: 5</p> <p>Nay: 0</p> <p>Abstentions: Paul Castro</p> <p>Absent: William Feather</p>
REGULAR CALENDAR	
III.	<p>A. Modification to MPIC CareerPoint Mendocino contract for the following not to exceed amounts: (Action)</p> <p>Adult – \$194,686</p> <p>DW – \$147,807</p> <p>OSO – \$29,781</p> <p>Youth – \$203,378</p> <p>Motion made to approve modification to MPIC CareerPoint Mendocino contract in the amounts as requested.</p> <p>M/S: Megan Barber-Allende / Heather Gurewitz</p> <p>Motion carried: 8-0</p> <p>Yea: 8</p> <p>Nay: 0</p> <p>Abstentions: Pamela Jensen</p>

	<p>Absent: William Feather</p> <p>B. CareerPoint Mendocino plan on PY 18/19 unspent Adult and DW training funds (Action) CareerPoint Mendocino has unspent training funds in the amount of: Adult – \$4,495.97 DW – \$21,726.22. CareerPoint Staff will present a specific plan for spending training funds and seek approval to carry forward.</p> <p>Motion made to carry forward unspent training funds in amounts as requested M/S: Heather Gurewitz / Megan Barber-Allende Motion carried: 8-0 Yea: 8 Nay: Frank Cuneo Abstentions: 0 Absent: William Feather</p> <p>C. Review and accept 4th Quarter CareerPoint Mendocino Dashboard Report [Attachment III.C] (Action)</p> <p>Board members requested adding Youth report, including in the dashboard planned versus actual data, and comparing numbers to previous quarters. Motion made to approve requested action. M/S: Pamela Jensen/ Frank Cuneo Motion carried: 9-0 Yea: 9 Nay: 0 Abstentions: 0 Absent: William Feather</p> <p>D. Approve of Storm Grant in the amount of \$360,000 for both Lake and Mendocino counties (Action)</p> <p>Motion made to approve requested action. M/S: Heather Gurewitz / Christy Pedroncelli-Smith Motion carried: 9-0 Yea: 9 Nay: 0 Abstentions: 0 Absent: William Feather</p>
INFORMATION / DISCUSSION ITEMS	
IV.	<p>A. One-Stop System Design</p> <p>WANB would like to hear from the board members how they envision One-Stop System.</p> <p>B. Prison to Employment \$40,000 contract with Mendocino County Sheriff</p> <p>Prison to Employment grant is designed to develop or expand programs to improve employment opportunities for adults ages 18-24 who have been incarcerated in the youth or adult criminal justice system, and adults ages 25 or older, released from prison or jail within two years of enrollment.</p> <p>C. Mendocino Biz Resource Fair - Disaster Recovery Services</p> <p>Business Outreach Stacey Caico presented plans for upcoming Biz Resource fair. She invited board members to share they thoughts and ideas to support the event.</p>

MEMBER/DIRECTOR REPORTS

V.	<p>A. Member</p> <p>Heather Gurewitz reported that Economic Development & Financing Corporation has finished Mendocino County Economic Report, which is available at www.edfc.org. Chair Lene Vinding reported on MPIC board meeting which she attended along with Lake Advisory Chair Monica Rosenthal, Executive Director Bruce Wilson, and Fiscal Officer Taylor Swain.</p> <p>B. Director</p> <p>a. Conflict of Interest Code Revisions [Attachment V.B]</p> <p>As a government agency Workforce Alliance is required to have a Conflict of Interest Code. Last updates include clarification what positions are responsible for making decisions with federal money, also Mendocino County Service provider was added to the list.</p> <p>b. Board Orientation Packet online</p> <p>For convenience of the board members Board Orientation Packet was shared on our website: www.workforcealliancencorthbay.org under Board Governance page.</p>
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ADJOURN

VI.	<p>A. Adjourn</p> <p>Chair Lene Vinding adjourned the meeting at 5:35 PM.</p>
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WIOA Training Services

WIOA Levels of Service

Bronze Self Access Services



CareerPoint
663 Individuals
1,830 Visits
420 Repeat Customers

\$ \$20,355

Silver Staff Assisted Services



WIOA Program
48 Participants
20 Adults
28 Dislocated Workers

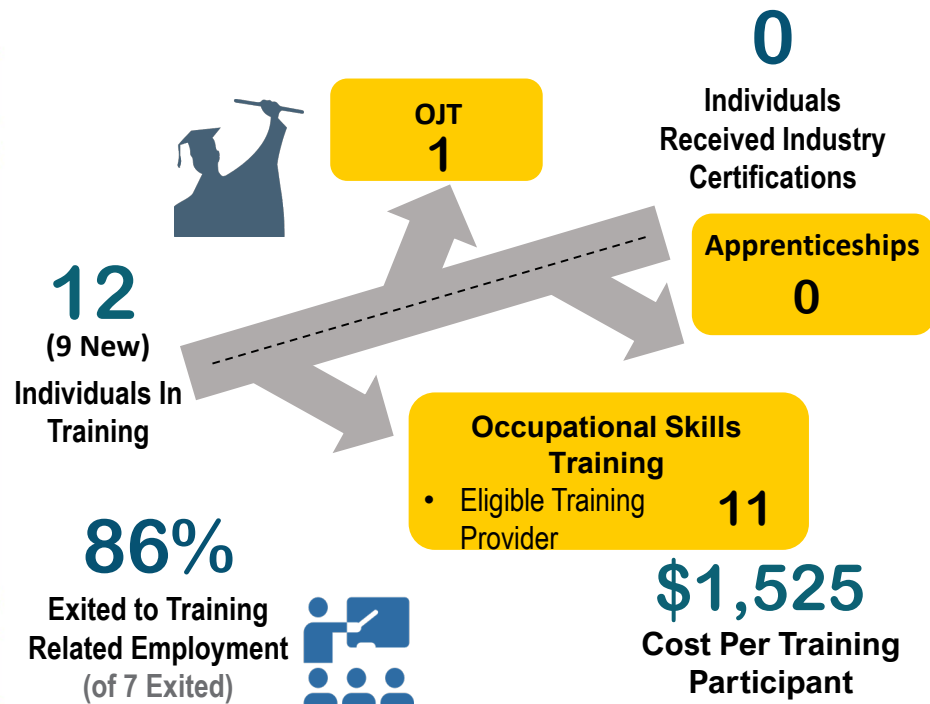
\$ \$48,472

Gold Training Services



WIOA Training
12 Recipients
7 Adults
5 Dislocated Workers

\$ \$18,305



WIOA Program Employment Outcomes

10

Individuals
Exited



90%

Exit to
Employment

\$27.19
Median Wage



\$10.73/HR

Ave. Increase in Wages
After Using WDB Services
(89% increased wages)



12

Avg months
in program

\$1,815

Cost per Job
Seeker Served



\$9.17

Return on
Investment
(per \$1 spent)



0%

Construction



56%▲
Healthcare &
Social Assistance



0%▼

Hospitality
& Tourism



11%■
Manufacturing



0%■

Professional,
Scientific, Technical



0%■
Utilities



0%■

Information



22%
Transportation



11%
Other

WIOA Adult & DW Priority of Service

Business Services



Basic Skill Deficient

0%▼



Low Income

40%■



CalFresh

2%▼



Military Veterans

10%■

23

New Businesses Engaged

222

Active Business Services

2

Rapid Response Events

0

Recruitment Events Held

WIOA Adult & DW Barriers to Employment



Disability

6%■



Homeless

4%▲



Justice Involved

6%▲



English Language Learner

0%▼



Single Parent

8%▼



In-School Youth

27%▲



Out of School Youth

73%▼



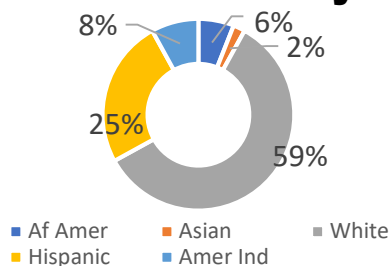
WEX

27%▼

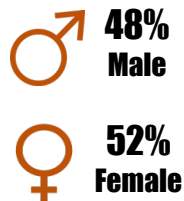
WIOA Youth Details

Program Participant Demographics

Race/ Ethnicity

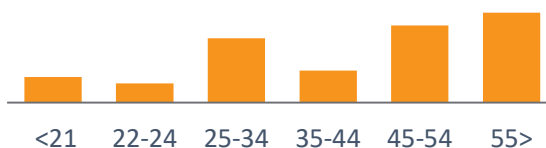


Age

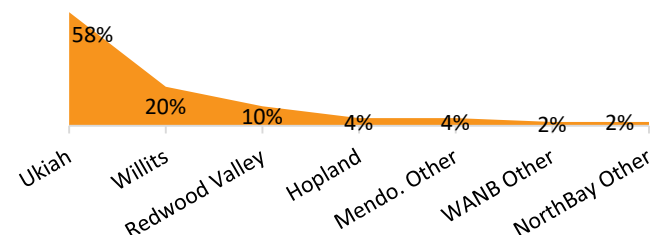


48% Male


52% Female



Residence



Program Provider Details

 WORKFORCEALLIANCE NORTH BAY DRIVING WORKFORCE TALENT PY 2019/2020, Quarter 1 (7/1/2019-9/30/2019)			Carry-ins from PY18-19	New Clients	Total Enrolled			Placements			Exits			Training Req. / WEX - (20%)			Contract Budget		
					(Qtr 1) Actual	Area Plan for PY	% Achieved of Qtr 1	(Qtr 1) Actual	Area Plan for PY	% Achieved of Qtr 1	(Qtr 1) Positive Exits	(Qtr 1) Negative Exits	(Qtr 1) % of Positive Exits to Total Exits	WIOA Funds Spent	Requirement-20%	% Achieved of Training	(Qtr 1) Expended	Budget in PY	Total % Achieved
Mendocino	MPIC	Adult	13	7	20	51	39%	6	20	30%	6	1	85.7%	\$17,820	\$ 51,522	34.6%	\$53,128	\$208,990	25.4%
		Dislocated Worker	21	7	28	42	67%	3	13	23%	3	0	100.0%	\$ 485	\$ 57,428	0.8%	\$34,004	\$170,484	19.9%
Mendocino	MPIC	Youth	8	3	11	43	26%	3	11	27%	3	0	100.0%	\$ -	\$ 54,119	0.0%	\$20,974	\$243,467	8.6%

WORKFORCE ALLIANCE OF THE NORTH BAY MASTER MEETING CALENDAR 2020

JAN	FEB	MARCH	APRIL	MAY	JUNE	JULY	AUGUST	SEPT	OCT	NOV	DEC
REGIONAL WORKFORCE DEVELOPMENT BOARD 2nd Thursday @ 10:00 AM-2:00 PM											
					6/11/20 10:00-2:00						12/10/20 10:00-2:00
GOVERNING BOARD 3rd Friday @ 9-10:30 AM											
		3/20/20 9-10:30			6/19/20 9-10:30			9/18/20 9-10:30			12/18/20 9-10:30
EXECUTIVE COMMITTEE 2nd Wednesday @ 9-10:30 AM											
	2/12/20 9-10:30		4/8/20 9-10:30	5/13/20 9-10:30		7/8/20 9-10:30	8/12/20 9-10:30		10/14/20 9-10:30	11/4/20* 9-10:30	
POLICY AND OVERSIGHT SUBCOMMITTEE 1st Tuesday @ 3-4:30 PM											
	2/4/20 3-4:30		4/7/20 3-4:30		6/2/20 3-4:30		8/4/20 3-4:30		10/6/20 3-4:30		12/1/20 3-4:30
LAKE ADVISORY SUBCOMMITTEE 4th Thursday @ 9-10:30 AM											
	2/27/20 9-10:30			5/28/20 9-10:30			8/27/20 9-10:30			11/19/20** 9-10:30	
MARIN ADVISORY SUBCOMMITTEE 4th Wednesday @ 8-9:30 AM											
	2/26/20 8-9:30			5/27/20 8-9:30			8/26/20 8-9:30			11/18/20** 8-9:30	
MENDOCINO ADVISORY SUBCOMMITTEE 4th Thursday @ 3:30-5 PM											
	2/27/20 3:30-5			5/28/20 3:30-5			8/27/20 3:30-5			11/19/20** 3:30-5	
NAPA ADVISORY SUBCOMMITTEE 4th Wednesday @ 3-4:30 PM											
	2/26/20 3-4:30			5/27/20 3-4:30			8/26/20 3-4:30			11/18/20** 3-4:30	



* Due to Veteran's Day, Executive Committee will meet a week earlier in November.

**Due to Thanksgiving, Advisory Subcommittees will meet a week earlier in November.

REQUIRED ATTENDANCE

Regional Workforce Development Board (RWDB)

All appointed RWDB members

Governing Board

Governing Board Members representing Lake, Marin, Mendocino, and Napa Counties

Executive Committee

RWDB Officers & Chairs

Policy and Oversight Subcommittee

RWDB Members representing Lake, Marin, Mendocino, and Napa Counties

Lake Advisory Subcommittee

RWDB Members representing Lake & Appointed Lake Advisory Subcommittee Members

Marin Advisory Subcommittee

RWDB Members representing Marin & Appointed Marin Advisory Subcommittee Members

Mendocino Advisory Subcommittee

RWDB Members representing Mendocino & Appointed Mendocino Advisory Subcommittee Members

Napa Advisory Subcommittee

RWDB Members representing Napa & Appointed Napa Advisory Subcommittee Members