

**REGIONAL WORKFORCE DEVELOPMENT BOARD
EXECUTIVE COMMITTEE MEETING
AMENDED AGENDA**

Wednesday, March 14, 2018
9:00-10:30 AM

Location

Workforce Alliance of the North Bay
1546 First Street, Second Floor
Napa, CA 94559

Department of Health and Human Service
120 North Redwood Drive, Cedar Room
San Rafael, CA 94903



CALL TO ORDER

I.	9:00	A. Introductions B. Public Comment
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CONSENT CALENDAR

These matters typically include routine financial or administrative **action items** requiring a vote.
Any item will be discussed separately at the request of any person. Items are approved with one single motion

II.		A. February 14, 2018 Meeting Minutes (Attachment A)
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REGULAR CALENDAR

III.		<p>A. Innovation Funds Contracts (Action) Committee will consider the ratification/approval of contracts with the following innovation fund awardees for services designed to assist businesses and job seekers in Marin and Napa Counties:</p> <ul style="list-style-type: none"> a. Marin County Office of Education b. Marin Economic Forum c. Napa Health and Human Services d. Napa Hospitality Industry Partnership (Fiscal Agent: Destination Napa Valley) e. Marin Small Business Development Center f. Napa Small Business Development Center <p>B. AdaptivEdge Contract (Action) Committee will consider the ratification/approval of contract with AdaptivEdge, a deliverable based contract that will provide the Workforce Alliance staff with the information technology infrastructure necessary to maintain its files.</p> <p>C. Economic Forensics Contract (Action) Committee will consider the ratification/approval of contract with Economic Forensics to conduct a portion of an economic strategic planning process for Lake County.</p> <p>D. Approval of Board Applicants (Action) Committee will review and determine membership for Napa Advisory Subcommittee applicants.</p> <p>E. Approval of Clifton Larsen Allen Letter (Walk-in) (Action) Committee will review the single audit report and consider approval to forward it to the State of California.</p>
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INFORMATION/DISCUSSION ITEMS

IV.		<p>A. Performance Dashboard and Corrective Action Plans (CAP) Updates The American Job and Career Center (AJCC) performance dashboard is included in each agenda at the request of the Board. This report will be a carry-in item and will include enrollment and exit status of each of our County's AJCCs. This month's report will also include updates to CAPs.</p> <p>B. Regional Planning Retreat The Committee will discuss goals for the upcoming Board retreat.</p>
MEMBER/DIRECTOR REPORTS		
V.		<p>A. Member Committee members to report out on Committee work, Day at the Capitol, and AJCC Certification and more.</p> <p>B. Director</p>
ADJOURN		
VI.		<p>A. Next Meeting Location and Agenda Items</p>