



## Mendocino Advisory Subcommittee Meeting Agenda

Thursday, November 19, 2020  
3:00 PM

WANB Administrative Office  
1546 First Street (Second Floor), Napa, CA 94559  
Call-in number: +1 669 900 9128 US Meeting ID: 912 1500 0194  
Passcode: 513384

CALL TO ORDER	
I.	<ul style="list-style-type: none"> <li>A. Welcome, Agenda Review and Introductions</li> <li>B. Public Comment</li> <li>C. Chair's Update</li> <li>D. Member's Update</li> <li>E. Executive Director's Update – Bruce Wilson               <ul style="list-style-type: none"> <li>a. COVID 19 Supportive Services Grant</li> <li>b. National Dislocated Worker Grant</li> <li>c. WANB Newsletter</li> <li>d. Request for Proposal for CareerPoint North Bay</li> </ul> </li> </ul>
CONSENT CALENDAR	
<p style="text-align: center;">These matters typically include routine financial or administrative <b>action items</b> requiring a vote. Any item will be discussed separately at the request of any person. Items are approved with one single motion</p>	
II.	<ul style="list-style-type: none"> <li>A. Approval of August 27, 2020 Meeting Minutes [Attachment II. A]</li> </ul>
REGULAR CALENDAR	
III.	<ul style="list-style-type: none"> <li>A. <b>Dashboard Reports</b> - The attached performance reports for CareerPoint Mendocino assists the board in fulfilling its obligation to monitor the performance of its job and career system. The report illustrates program numbers for self-access, staff assisted and training services, enrollment and exit numbers for adult and dislocated workers, employment outcome indicators, and participant demographics [Attachment III.A] <b>(Action)</b></li> <li>B. <b>2021 Master Meeting Calendar</b> – Staff request acceptance of the proposed 2021 Mendocino Advisory Meeting Calendar [Attachment III.B] <b>(Action)</b></li> </ul>
INFORMATION / DISCUSSION ITEMS	
IV.	<ul style="list-style-type: none"> <li>A. <b>Labor Market Information</b> – Staff will provide report on Job Posting Analytics. This customized report reflects recent data, available through an analysis of on-line employer hiring events. Staff request a discussion on other key data/research questions that the Board would like to understand.</li> <li>B. <b>Virtual Job Fair</b>– Staff will report out on the Lake &amp; Mendocino focused November 17<sup>th</sup> Job Fair. Staff request a discussion on key job fair efforts that should be considered for future events.</li> <li>C. <b>Work Share</b> – Staff will highlight a key workforce program through the State of California that could be particularly important to local businesses during this time.</li> </ul>
ADJOURN	
V.	<ul style="list-style-type: none"> <li>A. Adjourn</li> </ul>



## ATTACHMENT II.A

# Mendocino Advisory Subcommittee Meeting Minutes

Thursday, August 27, 2020  
3:00 PM

WANB Administrative Office  
1546 First Street, Napa, CA 94559

Call-in number: +1 669 900 9128 US Meeting ID: 960 5374 7713  
Password: 078457

### CALL TO ORDER

I.	<p>A. Welcome, Agenda Review and Introductions</p> <p>Chair Lene Vinding called the meeting to order at 3:02 PM.</p> <p>Members Present: Chair Lene Vinding, Vice Chair Megan Barber- Allende, Paul Castro, Frank Cuneo, Tami Mee, Maureen Mulheren, Euline Olinger, Christy Pedroncelli-Smith, Aimee Swearengin (arrived during III.A).</p> <p>Members Absent: William Feather, Pamela Jensen.</p> <p>Workforce Alliance Staff Present: Executive Director Bruce Wilson; Operations Officer Laura Davis; Business Representative Stacey Caico; Workforce Development Analyst Sylwia Palczewska.</p> <p>B. Public Comment</p> <p>None.</p> <p>C. Chair's Update</p> <p>D. Member's Update</p> <p>E. Executive Director's Update – Bruce Wilson</p> <ul style="list-style-type: none"> <li>a. WANB internal work organization</li> <li>b. Workforce Development Boards as solution providers (<a href="https://www.zocalopublicsquare.org/2020/07/10/five-paths-bring-jobs-backcalifornia-local-workforce-development-boards/ideas/essay/">https://www.zocalopublicsquare.org/2020/07/10/five-paths-bring-jobs-backcalifornia-local-workforce-development-boards/ideas/essay/</a> )</li> <li>c. HEROES Act Letter of Support [Attachment I.E]</li> </ul>
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### CONSENT CALENDAR

These matters typically include routine financial or administrative **action items** requiring a vote.  
Any item will be discussed separately at the request of any person. Items are approved with one single motion

II.	<p>A. Approval of May 28, 2020 Meeting Minutes [Attachment II. A]</p> <p>Motion made to approve requested action.</p> <p>M/S: Christy Pedroncelli-Smith / Frank Cuneo</p> <p>Motion carried: 8-0</p> <p>Yea: 8</p> <p>Nay: 0</p> <p>Abstentions: 0</p> <p>Absent: William Feather, Pamela Jensen, Aimee Swearengin</p>
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### INFORMATION / DISCUSSION ITEMS

III.	<p>A. WANB-CareerPoint Status of Operations presentation</p> <p>Staff provided an update on recent initiatives and activities of WANB and CareerPoint.</p>
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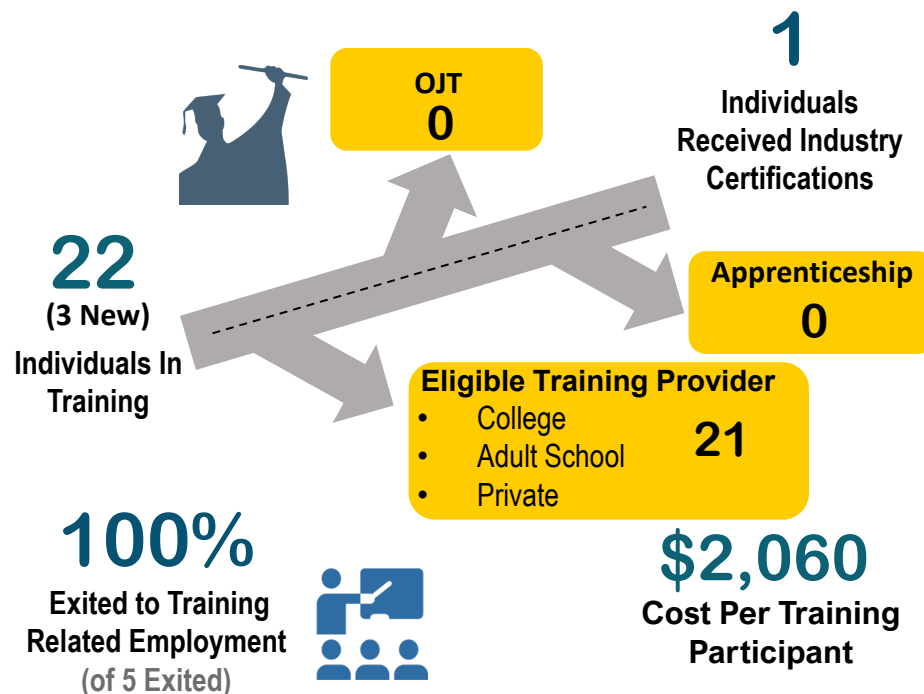
### REGULAR CALENDAR

IV.	<p>A. 2019-2020 Performance Overview  Staff provided a data summary of CareerPoint Mendocino's planned vs actual performance [Attachment IV.A] (Action)</p> <p>Motion made to approve 2019-2020 Performance reports.  M/S: Frank Cuneo / Megan Barber-Allende  Motion carried: 9-0  Yea: 9  Nay: 0  Abstentions: 0  Absent: William Feather, Pamela Jensen</p> <p>C. Community Pro presentation status update  Committee members heard presentation on Community Pro from Beth Lehrer and Garth Neil.</p>
A D J O U R N	
V.	<p>A. Adjourn</p> <p>The meeting was adjourned at 4:40 PM.</p>

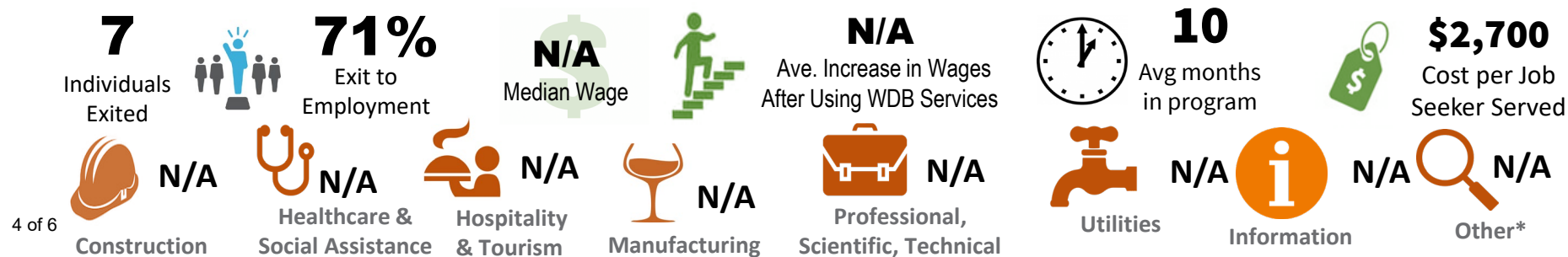
## WIOA Levels of Service

Bronze Self Access Services	Silver Staff Assisted Services	Gold Training Services
 <p><b>CareerPoint</b> 3 Individuals 3 Visits 0 Repeat Customers</p> <p><b>\$ \$14,963</b></p>	 <p><b>WIOA Program</b> 36 Participants 20 Adults 16 Dislocated Workers</p> <p><b>\$ \$36,893</b></p>	 <p><b>WIOA Training</b> 22 Recipients 17 Adults 5 Dislocated Workers</p> <p><b>\$ \$45,334</b></p>

## WIOA Training Services



## WIOA Program Employment Outcomes



## WIOA Adult & DW Priority of Service



Basic Skill  
Deficient  
**0%**



Low Income  
**47%**



CalFresh  
**19%**



Military  
Veterans  
**8%**

## Business Services

**8**

New Businesses  
Engaged

**179**

Active Business  
Engagements

**7**

Rapid Response  
Events

**1**

Recruitment  
Events Held

## WIOA Adult & DW Barriers to Employment



Disability  
**11%**



Homeless  
**0%**



Justice Involved  
**6%**



English Language  
Learner  
**0%**



Single Parent  
**25%**



In-School  
Youth  
**11%**



Out of School  
Youth  
**89%**

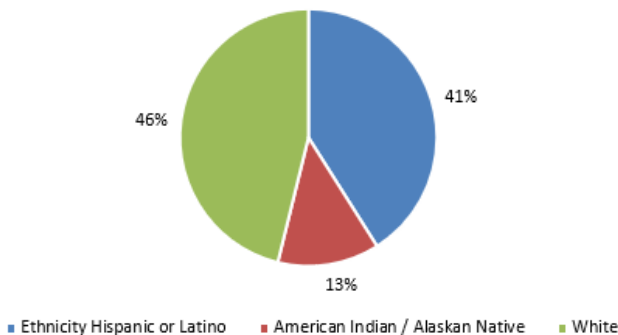


WEX  
**0%**

## WIOA Youth Details

## Program Participant Demographics

Race / Ethnicity



5 of 6

## Geographics

Cities of Residence

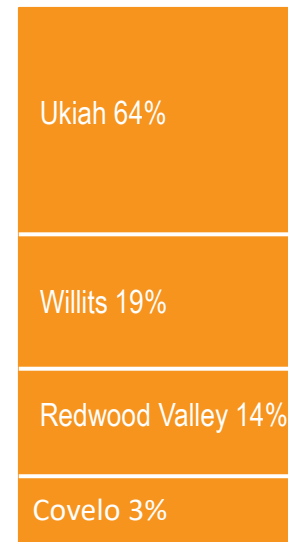
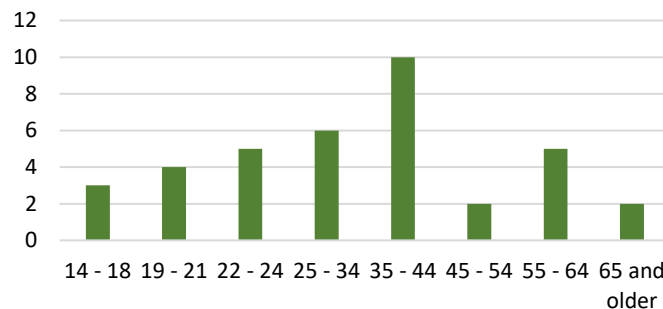


**35%**  
Male



**65%**  
Female

Age



**WORKFORCE ALLIANCE OF THE NORTH BAY MASTER MEETING CALENDAR 2021**

JAN	FEB	MARCH	APRIL	MAY	JUNE	JULY	AUGUST	SEPT	OCT	NOV	DEC
<b>REGIONAL WORKFORCE DEVELOPMENT BOARD 2nd Thursday @ 10:00 AM-2:00 PM</b>											
		3/11/21 10:00-2:00			6/10/21 10:00-2:00						12/9/21 10:00-2:00
<b>GOVERNING BOARD 3rd Friday @ 9-10:30 AM</b>											
		3/19/21 9-10:30			6/18/21 9-10:30			9/17/21 9-10:30			12/17/21 9-10:30
<b>EXECUTIVE COMMITTEE 2nd Wednesday @ 9-10:30 AM</b>											
	2/10/21 9-10:30		4/14/21 9-10:30	5/12/21 9-10:30		7/14/21 9-10:30	8/11/21 9-10:30		10/13/21 9-10:30	11/10/21 9-10:30	
<b>POLICY AND OVERSIGHT SUBCOMMITTEE 1st Tuesday @ 3-4:30 PM</b>											
	2/2/21 3-4:30		4/6/21 3-4:30		6/1/21 3-4:30		8/3/21 3-4:30		10/5/21 3-4:30		12/7/21 3-4:30
<b>LAKE ADVISORY SUBCOMMITTEE 4th Thursday @ 9-10:30 AM</b>											
	2/25/21 9-10:30			5/27/21 9-10:30			8/26/21 9-10:30			11/18/21* 9-10:30	
<b>MARIN ADVISORY SUBCOMMITTEE 4th Wednesday @ 8-9:30 AM</b>											
	2/24/21 8-9:30			5/26/21 8-9:30			8/25/21 8-9:30			11/17/21* 8-9:30	
<b>MENDOCINO ADVISORY SUBCOMMITTEE 4th Thursday @ 3:00-5:00 PM</b>											
	2/25/21 3-4:30			5/27/21 3-4:30			8/26/21 3-4:30			11/18/21* 3-4:30	
<b>NAPA ADVISORY SUBCOMMITTEE 4th Wednesday @ 3-4:30 PM</b>											
	2/24/21 3-4:30			5/26/21 3-4:30			8/25/21 3-4:30			11/17/21* 3-4:30	



\*Due to Thanksgiving, Advisory Subcommittees will meet a week earlier in November.

**REQUIRED ATTENDANCE****Regional Workforce Development Board (RWDB)**

All appointed RWDB members

**Governing Board**

Governing Board Members representing Lake, Marin, Mendocino, and Napa Counties

**Executive Committee**

RWDB Officers &amp; Chairs

**Policy and Oversight Subcommittee**

RWDB Members representing Lake, Marin, Mendocino, and Napa Counties

**Lake Advisory Subcommittee**

RWDB Members representing Lake &amp; Appointed Lake Advisory Subcommittee Members

**Marin Advisory Subcommittee**

RWDB Members representing Marin &amp; Appointed Marin Advisory Subcommittee Members

**Mendocino Advisory Subcommittee**

RWDB Members representing Mendocino &amp; Appointed Mendocino Advisory Subcommittee Members

**Napa Advisory Subcommittee**

RWDB Members representing Napa &amp; Appointed Napa Advisory Subcommittee Members