

ATTACHMENT II.A

REGIONAL WORKFORCE DEVELOPMENT BOARD
EXECUTIVE COMMITTEE MEETING
MINUTES

Wednesday, November 13, 2019
9:00 AM

Napa County: 1546 First Street, Second Floor, Napa, CA
Marin County: 99 Montecillo Road, Clinical Services
Building (CSB) # 43, San Rafael, CA
Mendocino County: 2550 N. State Street, Ukiah, CA
Lake County: 21735 Dry Creek Road, Middletown, CA



CALL TO ORDER

I.	9:00	<p>A. Introductions</p> <p>Members Present: Executive Committee Chair Jeri Hansen; Executive Committee Vice Chair Maureen Mulheren; Policy & Oversight Subcommittee Chair Amar Inalsingh; Mendocino Advisory Subcommittee Chair Lene Vinding, Marin Advisory Subcommittee Chair Susan Byrne, Lake Advisory Subcommittee Chair Monica Rosenthal joined during item III.B.</p> <p>Workforce Alliance Staff Present: Executive Director, Bruce Wilson; Workforce Development Analyst, Sylwia Palczewska; Fiscal Officer, Taylor Swain; Business Services Representative, Stacey Caico.</p> <p>Guests: CareerPoint MARIN Program Manager, Sherry Parr; CareerPoint NAPA Program Manager, Teresa Brown.</p> <p>B. Public Comment: None</p>
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CONSENT CALENDAR

These matters typically include routine financial or administrative **action items** requiring a vote. Any item will be discussed separately at the request of any person. Items are approved with one single motion

II.		<p>A. Approve August 12, 2019 Meeting Minutes. [Attachment II.A]</p> <p>Motion made to approve August 12, 2019 Meeting Minutes. M/S Suzie Byrne / Amar Inalsingh Motion carried: 5-0 Yea: 5 Nay: 0 Abstentions: 0 Absent: Monica Rosenthal</p> <p>B. Appointment of a new Chair and Vice Chair for the Napa Advisory Subcommittee and a new Vice Chair for the Marin Advisory Subcommittee</p> <ul style="list-style-type: none"> a. Amar Inalsingh – Napa Advisory Subcommittee Chair b. Myles Davis – Napa Advisory Subcommittee Vice Chair c. Jason Henderson – Marin Advisory Subcommittee Vice Chair <p>Motion made to approve requested action. M/S Jeri Hansen / Lene Vinding Motion carried: 4-0 Yea: 4 Nay: 0 Abstentions: Amar Inalsingh Absent: Monica Rosenthal</p>
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		<p>C. Approve WANB Policies [Attachment II.C]</p> <ul style="list-style-type: none"> a. Youth Program Eligibility b. Youth Program <p>Motion made to approve requested action. M/S Suzie Byrne / Lene Vinding Motion carried: 5-0 Yea: 5 Nay: 0 Abstentions: 0 Absent: Monica Rosenthal</p> <p>D. Ratify approval 2019/2020 agreements [Board Letter II.D]</p> <p>Motion made to approve requested action. M/S Amar Inalsingh / Lene Vinding Motion carried: 5-0 Yea: 5 Nay: 0 Abstentions: 0 Absent: Monica Rosenthal</p> <p>E. Approve PY 18/19 4th Quarter Program Reports [Attachment II.E]</p> <p>Motion made to approve requested action. M/S Suzie Byrne / Amar Inalsingh Motion carried: 5-0 Yea: 5 Nay: 0 Abstentions: 0 Absent: Monica Rosenthal</p>
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REGULAR CALENDAR

III.		<p>A. Customized Training Proposal – CareerPoint Marin [Attachment III.A] (Action)</p> <p>This item was discussed at the August 12 meeting and was requested for review by the Marin Advisory Subcommittee. After review Marin Advisory Subcommittee approved Customized Training Proposal on August 26.</p> <p>Motion made to approve requested action. M/S Amar Inalsingh / Jeri Hansen Motion carried: 5-0 Yea: 5 Nay: 0 Abstentions: 0 Absent: Monica Rosenthal</p> <p>B. Approve modified/new additional assistance grant to CWDB (Walk-in) (Action)</p> <p>State decided to move unspent funds from the 2017 Fire Grant, which was closed effective June 30, 2019, as an additional assistance grant.</p> <p>Motion made to approve requested action. M/S Lene Vinding / Amar Inalsingh Motion carried: 5-0 Yea: 5</p>
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	<p>Nay: 0 Abstentions: Monica Rosenthal</p> <p>C. Approve 2020 Master Meeting Calendar [Attachment III.C] (Action) Motion made to approve requested action. M/S Amar Inalsingh / Jeri Hansen Motion carried: 6-0 Yea: 6 Nay: 0 Abstentions: 0</p>
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INFORMATION / DISCUSSION ITEMS

IV.	<p>A. Reserves development strategy Staff will walk Committee through discussion on creation of a non-WIOA general fund for the WANB. Fiscal Officer Taylor Swain presented possible strategies for developing general funds.</p>
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MEMBER / DIRECTOR REPORTS

V.	<p>A. Member Monica Rosenthal reported on MPIC meeting which she attended with Lene Vinding, Bruce Wilson, and Taylor Swain in September.</p> <p>B. Director</p> <p style="padding-left: 40px;">a. Regional Conference 2.4.2020 Executive Director Wilson invited all board members to attend the conference.</p> <p style="padding-left: 40px;">b. Legislation and EMSI reports Executive Director Wilson reported on CWA support legislation. He also promoted labor market information reports that can be prepared by the staff upon request.</p> <p style="padding-left: 40px;">c. Lake County Strategic Doing Session Next Lake Advisory Subcommittee meeting will be transformed into Strategic Doing Session.</p>
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ADJOURN

VI.	<p>A. Adjourn Chair Jeri Hansen adjourned the meeting at 10:12 am.</p>
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