REGIONAL WORKFORCE DEVELOPMENT BOARD
MEETING MINUTES

Thursday, December 12, 2019
10:00 – 11:00 Public Meeting
11:00 – 2:00 Planning Session
Annadel Room West, 1202 Apollo Way, Santa Rosa

CALL TO ORDER

I. A. Welcome, Introductions, Agenda Review

Chair Jeri Hansen called the meeting to order at 10:12 AM. She welcomed the Regional Workforce Development Board Members as well as Members of the Local Advisory Subcommittees.

In Presence:
Regional Workforce Development Board Members: Chair Jeri Hansen, Marin Advisory Subcommittee Chair Susan Byrne, Policy & Oversight Subcommittee Chair David Tam, Napa Advisory Subcommittee Chair Amar Inalsingh, Mendocino Advisory Subcommittee Chair Lene Vinding, Lake Advisory Subcommittee Chair Monica Rosenthal, Kelley Hartman, Paul Hicks, Robert Eyler, Annette Lee, Christy Smith, Paul Castro, Frank Cuneo, Ken Lippi, Geovanni Flores.

Lake Advisory Subcommittee Members: Mary Wilson.
Marin Advisory Subcommittee Members: Jack Buckhorn, Katheryn Horton, Andrea Lackey.
Napa Advisory Subcommittee Members: Bryan Avila, Marty Flynn, Paula McCray, Elena Toscano, Mark Van Gorder.

Workforce Alliance Staff: Executive Director Bruce Wilson, Chief Strategist Racy Ming, Fiscal Officer Tylor Swain, Operations Officer Laura Davis, Operations Analyst Tamara Ochoa, Business Outreach Stacey Caico, Workforce Development Analyst Sylwia Palczewska.

Guests: Teresa Brown CareerPoint Napa, Cory Lemings Department of Rehabilitation.

Presenter: Matthew Insco Bureau of Labor Statistics.

 B. Public Comment
No public comments.

 C. Chair Update – Jeri Hansen
    1. Ethics Training
    2. Conflict of Interest Code update
 D. Executive Director Update – Bruce Wilson
    1. Regional Conference February 4
    2. Organizational updates
    3. Prison to Employment Grant updates
    4. Grant application updates

CONSENT CALENDAR

These matters typically include routine financial or administrative action items requiring a vote.
Any item will be discussed separately at the request of any member. Items are approved with one single motion.

II.	A. June 13, 2019 Meeting Minutes [Attachment II.A]
	B. Ratify WANB Agreements [Board Letter II.B]
	C. Ratify / Approve Appointment of Subcommittee Nominations [Board Letter II.C, Attachment II.C]
	D. Ratify / Approve WANB Policies [Board Letter II.D]
	E. 2020 Meeting Schedule [Attachment II.E]
	F. Ratify / Approve 2019-20 1st Quarter CareerPoint Dashboard Reports [Board Letter II.F, Attachment II.F]
	G. Ratify transfer of funds from Dislocated Worker to Adult [Board Letter II.G, Attachment II.G]
	Motion made to approve the consent calendar items.
	M/S: Franc Cuneo / Paul Castro
	Abstentions: Rob Eyler, David Tam, Monica Rosenthal, Geovanni Flores.
	Passed unanimously.

INFORMATION / DISCUSSION ITEMS

III.	A. **Labor Market Trends and the Future of Work –** Matthew Insco, a Senior Economist for the U.S. Bureau of Labor Statistics (BLS), will present the latest data from the BLS including national statistics and an overview of the North Bay Area. The impact of recent macroeconomic events and workforce trends for employers and jobseekers will be detailed. The presentation will also include the latest long-term employment projections through the year 2028. Trends and underlying assumptions used to develop the forecast and the expected "hot" and "cold" jobs and industries will be detailed. Characteristics of the changing workforce, the gig economy, and technological impacts will also be discussed.

ADJOURN PUBLIC MEETING

IV.	A. Adjourn
	Chair Jeri Hansen adjourned the meeting at 11:10 AM.

PLANNING SESSION

V.	Workforce Alliance of the North Bay Members will meet to develop strategies for 2020 and beyond.
	Members present at the meeting attended discussion facilitated by Racy Ming WANB Chief Strategist. The goal was to develop and agree upon a set of desired characteristics for the job centers/WANB workforce system, which will be used to formulate a set of guiding principles to be included in the 2020 RFP for service providers.