



Napa Advisory Subcommittee Meeting Minutes

Wednesday, December 19, 2018
3:00 -4:30 pm

Workforce Alliance Administrative Offices
1546 First Street, Second Floor
Napa, CA 94559

CALL TO ORDER

I.	<p>A. Call to Order & Introductions: Paul Hicks called the meeting to order @3:05pm</p> <p>Members Present: Jeri Hansen Mary Ann Mancuso, Tony Castillo, Paul Hicks, Amar Inalsingh, Robin Klingbiel, Mark Leonardi, Mark Van Gorder, Christine Meehan</p> <p>Members Absent: Ronald Kraft, Paula Kraft, Tami Pacho, Anthony Phillips, Myles Davis,</p> <p>Staff Present: Executive Director, Bruce Wilson; Angela Cooper, Tamara Ochoa</p> <p>Guests: Kristin Miller, CareerPoint NAPA; Teresa Brown, CareerPoint NAPA; Gillie Miller, NCOE; Angela Higdon, NCOE; Mario Piombo, Napa Learns; Peg Maddocks, Napa Learns; Frank Cuneo</p> <p>B. Public Comment: No public comment</p>
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CONSENT CALENDAR

These matters typically include routine financial or administrative action items requiring a vote.
Any item will be discussed separately at the request of any person. Items are approved with one single motion

II.	<p>A. Approval of September 19, 2018 Meeting Minutes (Attachment A): Motion made to approved September 19, 2018 minutes. M/S: Mark Leonardi/Amar Inalsingh. Motion carried: 9 – 0. Abstention, Robin Klingbell</p>
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REGULAR CALENDAR

III.	<p>A. Review and Accept 1st CareerPoint Dashboard Report (Action) (Attachment B) Staff presented CareerPoint 1st Quarter Dashboard Reports. Also CareerPoint Napa Youth Services report on contract progress to date.</p> <p>B. Review and Accept 1st CareerPoint Dashboard Report (Action) (Attachment B):</p> <p>Tamara Ochoa presented the dashboard report. Paul Hicks requested clarification of obligation numbers. He would like the reporting to be clear and graphics cleaner on obligation vs spends. Wilson reminded that the State only cares about spends. Hicks questioned if there is a concern that we are already leveraged 50% at this time of the year. Wilson indicated he was not concerned. Mark Van Gorder questioned the exit numbers. Wilson stated that the numbers come from the service providers. Teresa Brown also responded that Vets in Napa have a large number of disabled vets who are receiving benefits.</p> <p>CareerPoint Napa Youth Services reported on contract progress to date.</p> <p>Mark Leonardi questioned the numbers as of Q1. Teresa Brown reported that client numbers carried over so they could continue to provide services but she has asked counselors to exit them by the end of September but there is a lag in time with CalJOBS. M/S; Van Gorder / Leonardi second. Motion carried 9-0</p> <p>Kristen reviewed newsletter and her outreach efforts. She has increased job fairs on site and created a local job seeker newsletter that includes 700 names. She is working to improve the open rate.</p>
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	<p>B. Local Strategic Plan Modification (Action) Wilson reviewed the 4 areas of the plan.</p> <ol style="list-style-type: none"> 1. Workforce services for clients of child support agencies (non-custodial parents) 2. Workforce services for English Languages Learners/refugees/the foreign born 3. Strategies to support competitive integrated employment for those with developmental or intellectual disabilities 4. Workforce services for recipients of CalFRESH <p>M/S to open for public comment: Leonardi / Van Gorder Approved 9-0</p> <p>Note: Current local strategic plan is available for review at: http://workforcealliancencorthbay.org/policy-documents/</p> <p>C. Nominations to Board Amar Inalsingh nominated to AIS Group Mark Bontrager nominated to Regional Board M/S to slate for consideration to Governing Board: Van Gorder / Leonardi Approved 9-0</p>
INFORMATION/DISCUSSION ITEMS	
IV.	<p>A. Innovation Fund Awardee (Presentation) Peg Maddocks, NapaLearns reviewed the Teacher Externship program (created out of Napa HIP). Determined that this was a good way to reach more students about careers in hospitality. Hicks asked Wilson and Maddocks to make a presentation to the Board of Supervisors.</p> <p>B. AB 1234 Ethics Training Requirement Reminder to board to complete.</p> <p>C. Mission Moment (Presentation) Brown presented a success story for CalFRESH and WIOA. The programs helped to reduce barriers for a woman with small children and connected the parent to needed services.</p>
MEMBER/DIRECTOR REPORTS	
V.	<p>A. Member – nothing additional B. Director – nothing additional</p>
ADJOURN	
VI.	Van Gorder adjourned meeting at 4:33 pm.