

ATTACHMENT II.A

REGIONAL WORKFORCE DEVELOPMENT
BOARD MINUTES

Thursday, October 11, 2018
9:00 – 10:30 AM

Napa Valley Opera House
1030 Main Street
Napa, CA 94559



CALL TO ORDER

- I. A. Introductions & Call to Order: Jeri Hansen called the meeting to order at 9:08 a.m. She welcomed the Board members to the Opera House and thanked staff and Opera House managers for hosting the board members in such a historical site.

In attendance: Jeri Hansen, Paul Castro, Monica Rosenthal, Mary Ann Mancuso, Cathy Balach, David Zwicky, Susan Byrne, Tony Castillo, Frank Cuneo, Bill Scott, Hunter Stern, Rick Wells, Paul Hicks, Ken Lippi.
Workforce Staff present: Bruce Wilson, Laura Davis, Tamara Ochoa, Taylor Swain, Patricia Borrego, Angela Cooper, Stacey Caico, Doug Orlando, Racy Ming
Guests: Teresa Brown, Paula McCray, Christy Pedroncelli Smith, Amar, Inalsingh, Christine Meehan, Jesus Tijero, Dan Daniels, Mark VanGorder, Anita Maldonado, Robin Klingbeil, Jim Cassio, Charlie Monahan, Tim Rainey
- B. Public Comment: Hansen opened the meeting up for public comment on anything not on the agenda. No public comment was offered.

CONSENT CALENDAR

These matters typically include routine financial or administrative **action items** requiring a vote.
Any item will be discussed separately at the request of any person. Items are approved with one single motion

- II. Moving on to the consent calendar, Chair Hansen asked members if there were any questions or if there were items that members would like to pull for further discussion. Frank Cuneo asked a clarifying question on Item II.I regarding debt collection. Director Wilson shared that MPIC, Inc over invoiced the Alliance and that this was intended to recapture funds that should not have been paid. Chair Hansen shared that the Executive Committee had reviewed this at length and has recommended the action before the Board. Cuneo thanked the Chair and Director for the clarification.

Motion to approve the Consent Calendar as presented: Frank Cuneo
Second: Tony Castillo
Passed unanimously.
- April 26, 2018 Retreat Meeting Minutes [Attachment II.A]
- 2018-19 State Allocations to WANB [Board Letter II.B]
- Ratify Transfer of Funds from Dislocated Worker to Adult [Board Letter II.C]
- Ratify WANB Agreements [Board Letter II.D]
- Ratify Appointment of Advisory Subcommittee Nominations (Lake, Marin, Mendocino and Napa) [Board Letter II.E]
- Ratify Acceptance of Monetary Contributions [Board Letter II.F]
- Ratify Certification of AJCC CareerPoint North Bay Centers [Board Letter II.G]
- Ratify Establishment of Policy and Oversight Committee & Appointment of Members [Board Letter II.H]

	Ratify Debt Collection Letter Submission to Mendocino Private Industry Council [Board Letter II.I]
	Approve WANB Policies [Board Letter II.J]
	Accept Year End 2017-18 Program Reports [Board Letter II.K]
REGULAR CALENDAR	
III.	<p>2019 Meeting Schedule [Attachment III.A]</p> <p>Bruce explained that the meeting schedule has been recommended for slight changes in 2019 to accommodate the timing that data is available. He said that making the changes would better allow staff to bring fresh data to the advisory committees allowing them to more quickly institute corrective strategies as necessary.</p> <p>Motion made to approve Consent Calendar: Hunter Stern Second: Paul Hicks Passed unanimously</p>
	<p>Performance Negotiations - Bruce explained that one of the core responsibilities of the Workforce Board is to negotiate performance with the State of California. Bruce displayed performance metrics on the screen for viewing and said that he had come to agreement with the State of California on the WIOA metrics presented. He said that performance is based on previous year stats. Chair Hansen suggested that the State in future negotiations negotiate the floor and incentivize higher performance rather than negotiating the ceiling and threatening corrective action should a local area not make that aspirational ceiling. Several board members agreed. Bruce said he is reasonably happy with where we ended up and believed that our service providers will be able to meet the measures. Metrics available on file.</p> <p>Motion made to approve performance metrics as presented: Frank Cuneo Second: Tony Castro Passed unanimously.</p>
INFORMATION / DISCUSSION ITEMS	
IV.	<p>A. Keynote Presentation: Tim Rainey, Executive Director of California State Workforce Development Board – Bruce introduced Tim Rainey. Tim talked to the WANB board members about their experiment with regionalism and complemented them on their accomplishments. He spoke about things that the State Board is trying to accomplish in the coming year including Prison 2 Employment, updates of the local and regional plans, and continuing to push resources to the local communities through the regional approach.</p>
	<p>B. Local & Regional Plan Update – Chair Hansen introduced Racy Ming. Racy referred the board to their packets and updated the board members on the approach that the WANB is taking to update the local and regional plans that Tim had just mentioned. She said what sectors we are outreaching to and said there would be several meetings to garner information. Racy is the project manager of the local plan update and noted that the North Bay counties (including Solano and Sonoma) are contracting with a Bay Area firm to manage the Regional Plan update. Bruce noted that both plans will be drafted based on information gleaned from partners and that the drafts would be open for 30-day public comment.</p>
	<p>C. BrightFutures projected a PowerPoint and led the board members through a status update of the BrightFutures initiative. He said that he expected rollout of High School Career Centers in the winter quarter continuing into summer. He asked board members to talk up the volunteering aspect of BrightFutures. PowerPoint available on file.</p>
MEMBER / DIRECTOR REPORTS	
V.	<p>A. Member Report: Jeri Hansen attending CA Forward Economic Summit with Bruce Wilson in November</p>
	<p>B. Director Report: Reminder to support WANB social media efforts by following and sharing</p>
ADJOURN	
VI.	<p>A. Chair Hansen adjourned the meeting at 10:55 a.m.</p>