

ATTACHMENT II.A



**Marin Advisory Subcommittee
Meeting Minutes**

**Wednesday, May 27, 2020
8:00 AM**

**WANB Administrative Office
1546 First Street, Napa, CA 94559**

Call-in number: +1 669 900 9128 Meeting ID: 732 709 1333

CALL TO ORDER

I.	<p>A. Welcome, Agenda Review and Introductions</p> <p>Chair Susan Byrne called the meeting to order at 8:07 AM.</p> <p>Members Present: Chair Suzie Byrne, Melissa Cadet, Keith Dias, Robert Eyler, Katheryn Horton, Ken Lippi, Jaemi Naish, Mary Ann Perrine, Mary Kay Sweeney, Joanne Webster, Cecilia Zamora.</p> <p>Members Absent: Jason Henderson, Andrea Lackey, Bill Scott, Rick Wells.</p> <p>Workforce Alliance Staff Present: Executive Director Bruce Wilson; Operations Officer Laura Davis; Fiscal Officer Taylor Swain; Business Representative Stacey Caico; Workforce Development Analyst Sylwia Palczewska.</p> <p>Guests: Marin WIOA Services Manager, Sherry Parr; One Stop Operator Cynthia Gunselman.</p> <p>B. Public Comment</p> <p>None.</p> <p>C. Chair’s Update</p> <p>Chair Suzie Byrne expressed her appreciation of all healthcare workers facing current COVID-19 situation.</p> <p>D. Member’s Update</p> <p>None.</p> <p>E. Executive Director’s Update – Bruce Wilson</p> <ol style="list-style-type: none">1. Form 700 Reminders2. Membership Renewal <p>Executive Director Bruce Wilson reminded board members who serve on the Regional Workforce Development Board to file Form 700 with WANB office. He also mentioned membership renewals due asap. Wilson introduced the board with the Ecological Restoration Program supported by Marin County Supervisor Dennis Rodoni.</p>
----	--

CONSENT CALENDAR

These matters typically include routine financial or administrative **action items** requiring a vote.
Any item will be discussed separately at the request of any person. Items are approved with one single motion

II.	<p>A. Approval of February 26, 2020 Meeting Minutes [Attachment II. A]</p> <p>Motion made to approve requested action.</p> <p>M/S: Kathryn Horton / Mary Kay Sweeney</p> <p>Yea: 7-0</p> <p>Nay: 0</p>
-----	--

Abstentions: Melissa Cadet, Robert Eyler, Katheryn Horton, Cecilia Zamora
Absent: Jason Henderson, Andrea Lackey, Bill Scott, Rick Wells

INFORMATION / DISCUSSION ITEMS

- III.
- A. **COVID 19 Challenges and Status of Operations** – Staff will provide members with latest workforce data and actions of the board in light of COVID 19 and will lead a discussion around strategies and actions the board could take to serve the community.
 - B. **Rapid Response** – Staff will provide an update on the implementation of Rapid Response services and ask committee for further direction.
 - C. **Membership Recruitment** – Staff and committee members will discuss resignations and recruitment of Advisory Committee members.

REGULAR CALENDAR

- IV.
- A. Endorse funding to Marin County Health and Human Services funding as the lead operator for CareerPoint Marin in the following areas: **(Action)**
 1. Dislocated Worker PY 20-21 \$277,085
 2. Adult PY 20-21 \$185,599
 3. Youth PY 20-21 \$149,794
 4. Underserved COVID-19 Impacted Individuals Additional Assistance Grant \$19,000
 5. Employment Recovery National Dislocated Worker Grant \$229,090

Motion made to approve requested action for items: IV.A.1, IV.A.2, IV.A.4, IV.A.5.

M/S: Melissa Cadet / Keith Dias

Yea: 11-0

Nay: 0

Abstentions: 0

Absent: Jason Henderson, Andrea Lackey, Bill Scott, Rick Wells

Item IV.A.3 was postponed until the next meeting.

ADJOURN

- VI.
- A. Adjourn
The meeting was adjourned at 9:34 AM.