

ATTACHMENT II.A



**Marin Advisory Subcommittee  
Meeting Minutes**

**Wednesday, February 26, 2020  
8:00 AM**

**CareerPoint MARIN  
120 North Redwood Drive, San Rafael CA 94903,  
Redwood Room, Second Floor**

**CALL TO ORDER**

I.	<p>A. Call to Order &amp; Introductions</p> <p>Chair Susan Byrne called the meeting to order at 8:05 AM.</p> <p>Members Present: Chair Suzie Byrne, Keith Dias, Kelley Hartman, Jason Henderson, Ken Lippi, Jaemi Naish, Mary Ann Perrine, Mary Kay Sweeney, Joanne Webster.</p> <p>Members Absent: Jack Buckhorn Melissa Cadet, Robert Eyler, Katheryn Horton, Andrea Lackey, Bill Scott, Rick Wells, Cecilia Zamora.</p> <p>Workforce Alliance Staff Present: Executive Director Bruce Wilson; Operations Analyst Tamara Ochoa; Workforce Development Analyst Sylwia Palczewska.</p> <p>Guests: Marin Economic Forum CEO Mike Blakeley, Marin WIOA Services Manager, Sherry Parr; One Stop Operator Cynthia Gunselman, CareerPoint Marin staff.</p> <p>B. Public Comment – None.</p>
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**CONSENT CALENDAR**

These matters typically include routine financial or administrative **action items** requiring a vote.  
Any item will be discussed separately at the request of any person. Items are approved with one single motion

II.	<p>A. Approval of August 28, 2019 Meeting Minutes [Attachment II. A]</p> <p>Motion made to approve requested action. M/S: Keith Dias / Ken Lippi Yea: 8-0 Nay: 0 Abstentions: Mary Kay Sweeney Absent: Jack Buckhorn Melissa Cadet, Robert Eyler, Katheryn Horton, Andrea Lackey, Bill Scott, Rick Wells, Cecilia Zamora.</p>
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**REGULAR CALENDAR**

III.	<p>A. Review and accept 1st and 2nd Quarter CareerPoint Marin Dashboard Report [Attachment III.A] <b>(Action)</b></p> <p>Motion made to approve requested action. M/S: Mary Ann Perrine / Joanne Webster Yea: 9-0 Nay: 0 Abstentions: 0 Absent: Jack Buckhorn Melissa Cadet, Robert Eyler, Katheryn Horton, Andrea Lackey, Bill Scott, Rick Wells, Cecilia Zamora.</p>
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B. Return on Investment Report [Attachment III.B]

Staff will present a new report that shows the projected return on investment for every WIOA dollar invested in the region and each community. Staff will seek committee input and direction. (Action)

Motion made to approve requested action.

M/S: Keith Dias / Mary Ann Perrine

Yea: 9-0

Nay: 0

Abstentions: 0

Absent: Jack Buckhorn Melissa Cadet, Robert Eyler, Katheryn Horton, Andrea Lackey, Bill Scott, Rick Wells, Cecilia Zamora.

C. Joanne Webster, President & CEO, San Rafael Chamber of Commerce

Ms. Webster will present the details of the upcoming Marin County Career Fair and request WANB co-host the event. (Action)

Motion made to approve requested action.

M/S: Ken Lippi / Mary Ann Perrine

Yea: 9-0

Nay: 0

Abstentions: 0

Absent: Jack Buckhorn Melissa Cadet, Robert Eyler, Katheryn Horton, Andrea Lackey, Bill Scott, Rick Wells, Cecilia Zamora.

**INFORMATION / DISCUSSION ITEMS**

IV. A. 2020 Master Meeting Calendar [Attachment IV.A]

B. Mike Blakeley, CEO, Marin Economic Forum – Report on Marin County Business Retention and Expansion Survey.

C. Cynthia Gunselman, One Stop Operator, CareerPoint Marin – Success stories.

**MEMBER / DIRECTOR REPORTS**

V. A. Member

B. Director

a. February 4<sup>th</sup> Regional Workforce Development Conference Summary

b. Day at the Capitol March, 2020

c. WANB Transition

**ADJOURN**

VI. A. Adjourn

Motion made to adjourn the meeting at 9:21 AM.

M/S: Keith Dias / Mary Ann Perrine

Yea: 8-0

Nay: 0

Abstentions: 0

Absent: Jack Buckhorn Melissa Cadet, Robert Eyler, Katheryn Horton, Andrea Lackey, Ken Lippi, Bill Scott, Rick Wells, Cecilia Zamora.