

REGIONAL WORKFORCE DEVELOPMENT BOARD MEETING MINUTES

Thursday, December 9, 2021

Primary Locations:

Lake Location: 55 First Street, Suite 114, Lakeport, CA 95453, Osprey Room

Marin Location: 1111 Las Gallinas Ave., San Rafael, CA 94903, Board Room

Mendocino Location: 1056 N Bush St, Ukiah, CA 95482, Conference Room

Napa Location: 1546 First Street, Napa, CA 94559, Upstairs

Secondary Locations

1250 Main Street, Suite 200, Napa, CA 94559

3275 Atherton Circle, Napa, CA 94559

1201 Vine Street, Suite 103, Healdsburg, CA 95448, Conference Room

99 Montecillo Way San Rafael, CA 94903

Call-in number: +1 253 215 8782, Meeting ID: 890 9640 7754, Password: 454164

<https://us06web.zoom.us/j/89096407754?pwd=YTBlWDgraVFwcmZaK2lrRWpFUDFLZz09>



CALL TO ORDER

I. A. Welcome, Introductions, Agenda Review

Acting Chair, Paul Hicks called the meeting to order at 10:04 a.m.

Board Members Present: Paul Hicks, Rebecca Southwick, Christy Smith, Paul Castro, Frank Cuneo, Geovanni Flores, Vin Smith, David Wayte, Keith Dias, Mark Van Gorder, Marty Flynn, Ken Lippi (left at III.C), Susan Byrne (left at III.C)

Members Absent: Cecilia Zamora, Emilia Bartolomeu, Jeri Hansen, Joanne Webster, Mark Bontrager, Rick Wells, Robert Eyler, Elizabeth Sheehan

Workforce Alliance Staff Present: Executive Director Bruce Wilson, Taylor Swain, Laura Davis, Doug Orlando, Sita Williams

CareerPoint Staff Present: Christy Gard, Brian Hooker

B. Public Comment

None.

C. Chair Update

None.

D. Members Update

Board members did a brief update on current affairs in their areas of business.

E. Executive Director

1. Legislative Update (Attached)

Executive Director, Bruce Wilson, gave a legislative update.

CONSENT CALENDAR

These matters typically include routine financial or administrative **action items** requiring a vote.
Any item will be discussed separately at the request of any member. Items are approved with one single motion.

II. A. Approval of June 10, 2021 Meeting Minutes [Attachment II.A]

B. Ratify WANB Agreements [Board Letter II.B.]

C. Ratification of Subcommittee Member Application Renewal [Board Letter II.C] [Attachment II.C]

- D. Ratification of Regional Workforce Development Board Member [Board Letter II.D] [Attachment II.D]
- E. Master Meeting Calendar [Attachment II.E]

Motion made to approve consent calendar.
 M/S: Keith Dias/Vin Smith
 Passed unanimously: 13:0
 Abstentions: 0

R E G U L A R C A L E N D A R / D I S C U S S I O N

- III. A. Department of Rehabilitation Demand Side Employment Initiative, Toussaint Wade, DOR DSEI Coordinator [Board Letter III.A] **(Presentation)**

Toussaint Wade from the Department of Rehabilitation discussed the D.O.R.'s new Demand Side Employment Initiative.

- B. WIOA and One Stop Background & Partnerships [Board Letter III.B] **(Presentation)**

Executive Director, Bruce Wilson, and Workforce Development Specialist, Doug Orlando discussed how the One Stop Career Centers works and how the community partners fit in.

- C. Ratification and approval of America's Job Center of California (AJCC) Comprehensive Certification [Board Letter III.C] [Attachment III.C] **(Action)**

Action Tabled for III.C. Will be reviewed again at a future board meeting.

- D. Ratify / Accept PY 19-20 Single Audit [Board Letter III.D] **(Action)**

Motion made to Ratify/Accept PY 19-20 Single Audit
 M/S: Frank Cuneo/Paul Castro
 Passed unanimously: 11:0
 Abstentions: 0

- E. Update Regional Workforce Board Bylaws (Board Letter III.E) [Attachment III.E] **(Action)**

Motion made to update Regional Workforce Board Bylaws
 M/S: Mark Van Gorder/Vin Smith
 Passed unanimously: 11:0
 Abstentions: 0

A D J O U R N

- IV. A. Adjourn

Meeting was adjourned at 11:48 a.m.