

## REGIONAL WORKFORCE DEVELOPMENT BOARD MEETING MINUTES

**Thursday, June 9, 2022, 10:00 AM**



**Primary Locations:**

- Lake Location:** CareerPoint Lake, 55 First Street, Suite 114, Lakeport, CA, Osprey Rm.
- Marin Location:** San Rafael Chamber of Commerce, 817 Mission Ave., San Rafael, CA
- Mendocino Location:** Ukiah Adult School, 1056 N Bush St, Ukiah, CA
- Napa Location:** CareerPoint Napa, 1546 First Street, Napa, CA, Upstairs

**Secondary Locations:**

- 3275 Atherton Circle, Napa, CA; 4350 Central Place, Suite B, Fairfield, CA
- 1801 East Cotati Avenue, Schulz Information Center, SSU, Rohnert Park, CA
- 15880 Dam Road Extension, 15880 Dam Road Extension, Clearlake, CA
- 1220 Andersen Dr., San Rafael, CA; 3618 Ruston Lane, Napa, CA
- 1111 Las Gallinas Ave., San Rafael, CA

**Zoom Call-In Information:**

<https://us06web.zoom.us/j/82214928094?pwd=c2pjUTZEUWtNcFpXeEMwK0lrMW9MUT09>

**Call-in Number:** +1 253 215 8782 **Meeting ID:** 822 1492 8094 **Passcode:** 792935

**CALL TO ORDER**

**I. A. Welcome, Introductions, Agenda Review**

Chair, Jeri Hanson called the meeting to order at 10:05 a.m.

Board Members Present: Jeri Hansen, Bryan Avila, Susan Byrne, Cirilo Cortez (had to leave before III.B), Frank Cuneo, Keith Diaz, Robert Eyler, Geovanni Flores, Marty Flynn, Paul Hicks, Ken Lippi (had to leave before III.B), Christy Pedroncelli-Smith, Vincent Smith, Joanne Webster, Cecilia Zamora, David Wayte (joined at III.A)

Members Absent: Emilia Bartolomeu, Rick Wells, Elizabeth Sheehan, Jason Henderson, Mark Van Gorder,

Workforce Alliance Staff Present: Bruce Wilson, Taylor Swain, Laura Davis, Wayne Everbeck, Sita Williams

CareerPoint North Bay Staff Present: Christy Gard

**B. Public Comment**

None.

**C. Chair Update**

None.

**D. Members Update**

Board members did a brief update on current affairs in their areas of business.

July 1<sup>st</sup> Christy Smith transitioning her position.

Cirilo Cortez – will be transitioning to CSU Chico will be going to Chico as Associate Vice President of Student affairs.

Will introduce new interim dean to board.

Cecilia: Hispanic Chamber of Commerce – promote a program for Cecilia about the California mandate – following up with Cecilia – webinar on demand. Send to members of the public (English 6/22 and Spanish 6/23)

**E. Executive Director Update: Introduced Wayne Everbeck**

Grant update – Working with Community Colleges and the Sonoma and Solano Workforce Development Boards in a

ATTACHMENT II.A

regional effort to acquire more funds with the support of the six counties. Small Business Development Center (SBDC) partnership to help adapt, improvise, and overcome. Marin speaker series example and can the SBDC put on a workshop on how to respond to the new demands of the modern workforce?

Respectfully ask to respond to Sita as she gets the agenda out and posted with addresses  
Ken – asked a question about whether the grant would expand programs to k-12 arena? – Bruce set up meeting will check with Laura Davis. It was strictly Community College opportunity. Getting the K- 12 WIOA folks into the system and talk with Ken Lippi about that.

**C O N S E N T   C A L E N D A R**

These matters typically include routine financial or administrative **action items** requiring a vote.  
Any item will be discussed separately at the request of any member. Items are approved with one single motion.

**II.      A.    Approval of December 9, 2021 Meeting Minutes** [Attachment II.A]

Motion made to approve consent calendar item II.A

M/S: Bryan Avila / Keith Dias

Yea: 9

Nay: 0

Passed: Yes 9-0

Abstentions: 6 Jeri Hansen, Bryan Avila, Susan Byrne, Robert Eyler, Joanne Webster, and Cecilia Zamora

Absent: 6 Emilia Bartolomeu, Rick Wells, Elizabeth Sheehan, Jason Henderson, Mark Van Gorder, David Wayte

**B.    Ratify WANB Agreements** [Board Letter II.B]

**C.    Ratification of Regional Workforce Development Board Members** [Board Letter II.C] [Attachment II.C]

**D.    Ratification of Subcommittee Member Applications & Renewals** [Board Letter II.D] [Attachment II.D]

**E.    Funding Transfer Request: CareerPoint Lake & CareerPoint Mendocino** [Board Letter II.E]

Motion made to approve consent calendar items II.B, II.C, II.D, II.E

M/S: Bryan Avila / Keith Dias

Yes: 15

No: 0

Passed: 15-0

Abstentions: 0

Absent: 6 Emilia Bartolomeu, Rick Wells, Elizabeth Sheehan, Jason Henderson, Mark Van Gorder, David Wayte

**R E G U L A R   C A L E N D A R / D I S C U S S I O N**

**III.      A.    North Bay Employment Connection (NBEC) Study Report** [Board Letter III.A] **(Presentation & Discussion)**

Members of the public: Mary Ann Petrillo

**B.    CareerPoint North Bay/American Job Center of California MOU** [Board Letter III.B] **(Action)**

Motion made to approve CareerPoint Network MOU

M/S: Brian Avila / Vin Smith

Yes: 11

No: 0

Abstentions: 3 Susan Byrne, Joanne Webster, and Cecilia Zamora

ATTACHMENT II.A

Absent: 7 Cirilo Cortez, Ken Lippi, Emilia Bartolomeu, Rick Wells, Elizabeth Sheehan, Jason Henderson, Mark Van Gorder

Motion passed: Yes 11-0

C. **One-Stop Operations** [Board Letter III.C] (Presentation & Discussion)

Laura Davis, WANB Associate Director shared program enrollment numbers. Equus Workforce Solutions shared accomplishments and challenges for participant enrollment.

D. **Ecology Corps** [Board Letter III.D] (Presentation & Discussion) Laura Davis discusses the Ecology Corps earn and learn program with partnership through the Conservation Corps of the North Bay (CCNB.)

IV. A. Adjourned at 12:01 PM