



GOVERNING BOARD MEETING MINUTES

Friday, June 17, 2022, 9:00 AM

Primary Location: 1546 First Street, Napa, CA 94559

Other Locations:

501 Low Gap Road, Conference Room A, Ukiah, CA
Marin County Civic Center, 3501 Civic Center Dr., San Rafael, CA
22223 HWY Rancheria Road, Building A, Middletown, CA
1195 Third Street, Ste 310, Napa, CA

Zoom Log-in Link:

<https://us06web.zoom.us/j/86169358948?pwd=a3dqeXQ2Rct2bDVpZGhhZTc4bmJlQT09>

Call In Number: +1 253 215 8782 **Meeting ID:** 861 6935 8948 **Passcode:** 544394

CALL TO ORDER

I.	<p>A. Welcome, Introductions</p> <p>Supervisor Connolly, Chair, convened the meeting at 9:04 a.m.</p> <p>Governing Board Members Present: Supervisors Haschak, Mulheren, Rodoni, Simon, Connolly, & Wagenknecht</p> <p>Governing Board Members Absent: Supervisor Pyska & Supervisor Pedroza</p> <p>Workforce Alliance of the North Bay staff present: Bruce Wilson, Laura Davis, Taylor Swain, Doug Orlando, Sita Williams, & Wayne Everbeck</p> <p>CareerPoint North Bay staff present: Christy Gard, Nicole Ganier, & Eric Walker</p> <p>B. Public Comment</p> <p>None.</p> <p>C. Chair’s Update</p> <p>Supervisor Connolly updated the Board on the Marin Economic Vitality Strategic planning process in response to the pandemic. A draft of the economic vitality strategic plan is currently being finalized.</p> <p>D. Member’s Update</p> <p>None.</p> <p>E. Executive Director’s Update</p> <p>Bruce Wilson updated the Governing Board on Advisory Committee Appointments. He introduced the 2022 NBEC Workforce and Economic Development Report, which can be found on the WANB website.</p>
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CONSENT CALENDAR

These matters typically include routine financial or administrative **action items** requiring a vote.
Any item will be discussed separately at the request of any person. Items are approved with one single motion.

II.	<p>A. Approve Meeting Minutes March 28, 2022 [Attachment II.A]</p> <p>Motion made as requested.</p> <p>M/S: Supervisor Haschak/Supervisor Wagenknecht</p> <p>Motion carried: 5-0</p> <p>Yea: 5</p> <p>Nay: 0</p> <p>Abstentions: Supervisor Mulheren</p>
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III.

A. WANB 21-22 Revised Budget Approval [[Board Letter III.A](#)] (Action)

Motion made as requested.

M/S: Supervisor Wagenknecht/Supervisor Haschak

Motion carried: 6-0

Yea: 6

Nay: 0

Abstentions: 0

B. WANB 22-23 Proposed Budget [[Board Letter III.B-Updated](#)]

a. Consider adoption of Cost-of-Living Adjustment (Presentation) (Action)

Members of the Public: Sherry Parr

Motion made as requested.

M/S: Supervisor Haschak/Supervisor Rodoni

Motion carried: 6-0 for Option 3

Yea: 6

Nay: 0

Abstentions: 0

b. Consider adoption of WANB 22-23 Proposed Budget (Action)

Motion made as requested.

M/S: Supervisor Haschak/Supervisor Simon

Motion carried: 6-0

Yea: 6

Nay: 0

Abstentions: 0

C. Ratify WANB Agreements [[Board Letter III.C](#)] (Action)

a. CliftonLarsonAllen LLP, Amendment #2 & #3

Motion made as requested.

M/S: Supervisor/Supervisor Simon

Motion carried: 6-0

Yea: 6

Nay: 0

Abstentions: 0

D. Employee Handbook Revision [[Board Letter III.D](#)] (Action)

Motion made to make changes as requested.

M/S: Supervisor Haschak/Supervisor Rodoni

Motion carried: 6-0

Yea: 6

Nay: 0

Abstentions: 0

E. WIOA Career Services Program Report and Update [[Board Letter III.E](#)] (Presentation)

Equus Workforce Solutions updated the Board on program enrollment numbers and their action plan to mitigate low enrollment numbers.

Members of the Public: Sherry Parr and Cynthia Gunselman

F. CareerPoint North Bay/American Job Center of California MOU [[Board Letter III.F](#)] (Action)

Motion made as requested.

M/S: Supervisor Haschak/Supervisor Wagenknecht

Motion carried: 6-0

Yea: 6

Nay: 0

Abstentions: 0

G. Nomination for Governing Board Chair and Vice Chair [[Board Letter III.G](#)] (Action)

Motion made as requested.

M/S: Supervisor Wagenknecht/Supervisor Haschak

Motion carried: 6-0

Yea: 6

Nay: 0

Abstentions: 0

H. WANB 22-23 Allocations and Subgrant Agreement [[Board Letter III.H-New](#)] (Action)

Motion made as requested.

M/S: Supervisor Wagenknecht/Supervisor Simon

Motion carried: 6-0

Yea: 6

Nay: 0

Abstentions: 0



IV.	A. The meeting was adjourned at 11:05 a.m.
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