

**AMENDED REGIONAL WORKFORCE DEVELOPMENT BOARD
EXECUTIVE COMMITTEE MEETING MINUTES**



WORKFORCE ALLIANCE
OF THE NORTH BAY
DRIVING WORKFORCE TALENT

Wednesday, November 9th, 2022, 9:00 AM

Primary Location: 1546 First Street, Napa 94559 (upstairs)

Secondary Locations: 3618 Ruston Lane, Napa 94558
2550 N. State Street, Ste. #3, Ukiah

Call-in number: +1 253 215 8782 **Meeting ID:** 834 9195 1841 **Passcode:** 379213
<https://us06web.zoom.us/j/83491951841?pwd=eXZJTmNvY1FCMTVhaHRZS2tiSjhYUT09>

CALL TO ORDER

I.

A. Introductions

Executive Committee Chair Jeri Hansen called the meeting to order at 9:02 AM

Members Present: Executive Committee Chair, Jeri Hansen; Napa Advisory Subcommittee Chair, Paul Hicks, Mendocino Advisory Representative, Frank Cuneo

Workforce Alliance/CareerPoint Staff present: Bruce Wilson, Laura Davis, Taylor Swain, Doug Orlando, Sita Williams, Wayne Everbeck

CareerPoint North Bay/Equus Staff present: Maggie Willhite, Casey Mahoney

B. Public Comment

None.

C. Chair Update

Jeri Hansen recommends working together with Dr. Torence Powell the new workforce development focused Napa Valley College President.

D. Member Update

Frank Cuneo shared about the North Bay Trades Introduction Program, which is running in Marin County this winter. The current cohort is going to be completed in five weeks at Napa Valley College.

E. Director Update

WANB is working with the Redwood CERF and Bay Area CERF

Marin AJCC

One-Stop Meetings are being convened in each county.

We are getting more WARN Notices.

CONSENT CALENDAR

These matters typically include routine financial or administrative **action items** requiring a vote.
Any item will be discussed separately at the request of any person. Items are approved with one single motion

II.

A. Approve August 10th, 2022 Meeting Minutes [\[Attachment II.A\]](#)

M/S: Paul Hicks/Frank Cuneo

Motion carried: 3-0

Yea: 3

Nay: 0

Abstentions: 0

Absent: 0

REGULAR CALENDAR

III.

A. Contracts – Ratification and approval for following contracts (Action)

- a. Arbor E&T, LLC dba Equus Workforce Solutions Amendment #2 for a new max \$3,892,193 (PY 22-23 allocation with carry in from the previous year)
- b. Sonoma County Health and Human Services Amendment #1, extending the agreement through December 30, 2022, at no additional cost (Regional Planning Implementation 4.0 economic analysis and labor market studies)
- c. Workforce Development Board of Solano County new revenue Agreement for \$20,000 (Workforce Accelerator 10.0 C.N.A. Up Skilling project)
- d. New contract with Arbor E&T, LLC dba Equus Workforce Solutions for \$100,000 to become the One Stop Operator

M/S: Frank Cuneo/ Paul Hicks

Motion carried with request for: 3-0

Yea: 3

Nay: 0

Abstentions: 0

Absent: 0

The Executive Board requested an executive summary for more information on the contracts, including contracts and funding, and how they fit into our overall budget. Board Members want to understand “the narrative around why these things are happening”

B. State of the Workforce (Presentation)

Bruce Wilson, Executive Director of WANB, gave a State of the Workforce presentation to the Board

C. CareerPoint will share a program success story (Presentation)

Suggestion: Video of the success story participant if we can't have the participant present in person

D. CareerPoint partners reveal the CareerPoint App (Presentation)

The hope is that the app will be live in a week

ADJOURN

IV.

A. Adjourn – 10:28 AM M/S: Paul Hicks/Frank Cuneo