



**REGIONAL WORKFORCE DEVELOPMENT BOARD
EXECUTIVE COMMITTEE MEETING MINUTES**

Wednesday, January 11, 2023, 9:00 AM

Primary Location: 1546 First Street, Napa (upstairs)

Secondary Locations: 3618 Ruston Lane, Napa, CA
2962 Joy Road, Occidental, CA

427 Corte Madera Town Center, Corte Madera, CA

Call-in number: +1 253 215 8782 **Meeting ID:** 850 8720 0482 **Passcode:** 767990
<https://us06web.zoom.us/j/85087200482?pwd=THhhMzFRRXA5bWg2a0RubnRQdjVaQT09>

CALL TO ORDER

I.		<p>A. Introductions</p> <p>Executive Committee Chair Jeri Hansen called the meeting to order at 9:01 AM.</p> <p>Members Present: Executive Committee Chair, Jeri Hansen; Napa Advisory Subcommittee Chair, Paul Hicks, Mendocino Advisory Representative, Frank Cuneo, Marin Advisory Subcommittee Chair, Jason Hendersen</p> <p>Workforce Alliance present: Bruce Wilson, Laura Davis, Taylor Swain, Doug Orlando</p> <p>CareerPoint Staff present: Eric Walker, Maggie Willhite</p> <p>B. Public Comment None.</p> <p>C. Chair Update Jeri Hansen announced she is the new CEO and President of the Napa Chamber of Commerce.</p> <p>D. Member Update None.</p> <p>E. Director Update WANB has a new One-Stop Operator, Wayne Everbeck, through a contract with Equus Workforce Solutions. Upcoming Budget Transfer for next meeting. Marin AJCC has costs finalized and working on Facility Use Agreement. CHD handling agricultural worker grant – many applicants coming into AJCC</p>
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CONSENT CALENDAR

These matters typically include routine financial or administrative **action items** requiring a vote. Any item will be discussed separately at the request of any person. Items are approved with one single motion

II.		<p>A. Approve July 13, 2022 Meeting Minutes [Attachment II.A]</p> <p>B. Approve November 9, 2022 Meeting Minutes [Attachment II.B]</p> <p>M/S: Paul Hicks/Frank Cuneo Motion carried: 2/3-0 Yea: 2 for July, 3 for November Nay: 0</p>
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Abstentions: Frank Cuneo abstains from July 13 minutes, Jason Hendersen abstains from both.
Absent: 0

REGULAR CALENDAR

III.

A. Board Membership and Structure (Discussion and Action)

- a. Review Membership and Legal Criteria
- b. Structure and Role
- c. Recruitment
- d. Ratify Bylaw Amendments

Motion to ratify the changes as presented with the allowance that cleanup language, if needed, can be done and that all changes will be reported to the Regional Board at its next regularly scheduled meeting.

M/S: Paul Hicks/Frank Cuneo

Motion carried: 4-0

Yea: 4

Nay: 0

Abstentions: 0

Absent: 0

B. Planning for Regional Workforce Board Study Session (Discussion)

Members and Staff will plan for the upcoming study session in March.

Board and staff discussed plans for upcoming study session.

C. State of the Workforce Report (Discussion)

Staff will present an overview of a special report conducted by Lightcast Inc. and will discuss additional possible data elements.

Staff presented overview of report and board discussed possible additional items.

ADJOURN

IV.

A. Adjourn