

**REGIONAL WORKFORCE DEVELOPMENT BOARD  
EXECUTIVE COMMITTEE SPECIAL MEETING MINUTES**



**Wednesday, March 8th, 2023, 9:00 AM**

**Primary Location:** 1546 First Street, Napa 94559 (upstairs Training Room)

**Secondary Locations:** 4 Forrester Lane, Yountville 94559  
3618 Ruston Lane, Napa 94558

**WORKFORCE ALLIANCE  
OF THE NORTH BAY**  
DRIVING WORKFORCE TALENT

**Call-in number:** +1 669 444 9171 **Meeting ID:** 817 7991 9702 **Passcode:** 080502  
<https://us06web.zoom.us/j/81779919702?pwd=aUJZbXNuMUNSQ1ZvW>

**CALL TO ORDER**

I.

**A. Introductions**

Executive Committee Chair Jeri Hansen called the meeting to order at 9:21 AM.

Members Present: Executive Committee Chair Jeri Hansen, Napa Advisory Subcommittee Chair Paul Hicks, Mendocino Advisory Subcommittee Chair Frank Cuneo

Members Absent: Jason Henderson

Workforce Alliance Staff present: Bruce Wilson, Sita Williams, Taylor Swain

CareerPoint Staff present: Victoria Pulido

**B. Public Comment**

None

**C. Chair Update**

Save the date for the April 18<sup>th</sup> Workforce Summit at Napa Valley College.  
Career fair also at Napa Valley College from 3pm – 7pm as well.

**D. Member Update**

Frank Cuneo - Novato Adult School cohort finished last month. This was the final cohort of SB1 grant, new grant is coming in May.

**E. Director Update**

April 12 is the RWDB study session, save the date. Located at the St. Helena campus of Napa Valley College.

**CONSENT CALENDAR**

These matters typically include routine financial or administrative **action items** requiring a vote. Any item will be discussed separately at the request of any person. Items are approved with one single motion

II.

**A. Approve January 11<sup>th</sup>, 2023 Meeting Minutes [Attachment II.A]**

M/S: Paul Hicks / Frank Cuneo

Motion carried 3-0  
Yea: 3  
Nay: 0  
Abstentions: 0

## REGULAR CALENDAR

III.

**A. Approve New & Renewal Members (Action) [[Board Letter III.A](#)]**

Motion for the executive committee to nominate Jolee White and Kevin Reynolds and refer them to the governing board for appointment.

M/S: Jeri Hansen / Frank Cuneo  
Motion carried 3-0  
Yea: 3  
Nay: 0  
Abstentions: 0

Motion to recommend to the governing board to appoint Carson DeVinny, Weston Seifert, Paul Hicks and Kris Organ.

M/S: Jeri Hansen / Frank Cuneo  
Motion carried 3/2-0  
Yea: 3 / 2  
Nay: 0  
Abstentions: 0 / 1 (Paul Hicks for his own appointment)

**B. Approve Facility Use Agreement with Marin College, Indian Valley Campus (Action) [[Board Letter III.B](#)]**

Motion to recommend to the governing board to approve the agreement for signature.

M/S: Frank Cuneo / Paul Hicks  
Motion carrier 3/0  
Yea: 3  
Nay: 0  
Abstentions: 0

## ADJOURN

IV.

**A. Adjourn**

Adjourned at 9:42am