



GOVERNING BOARD MEETING MINUTES

Friday, December 16th, 2022, 9:00 AM

Primary Location: 1546 First Street, Napa, CA 94559

Other Locations:

22223 Hwy. 29 Rancheria Road, Building A, Middletown, CA
 501 Low Gap Road, Conference Room A, Ukiah, CA
 1195 Third Street, Suite 310, Napa, CA
 3501 Civic Center Drive, Suite 329, San Rafael, CA
 255 North Forbes Street, Room 113, Lakeport, CA

Zoom Log-in Link:

<https://us06web.zoom.us/j/86169358948?pwd=a3dqeXQ2Rct2bDVpZGhhZTc4bmJlQT09>

Call In Number: +1 253 215 8782 **Meeting ID:** 861 6935 8948 **Passcode:** 544394

CALL TO ORDER

I.	<p>A. Welcome, Introductions</p> <p>Supervisor Pedroza called the meeting to order at 9:00AM</p> <p>Supervisor Pedroza, Supervisor Pyska, Supervisor Wagenknecht, Supervisor Haschak, Supervisor Rodoni, Supervisor Mulheren, Supervisor Simon (Arrived at 9:04)</p> <p>WANB/CareerPoint Staff Present: Bruce Wilson, Laura Davis, Doug Orlando, Taylor Swain, Wayne Everbeck, Sita Williams, Eric Walker, Maggie Willhite, Nik Inalsingh, Alex Templeton, Lesa Underwood</p> <p>B. Public Comment</p> <p>None</p> <p>C. Chair’s Update</p> <p>Supervisor Pedroza recognized and celebrated Supervisor Wagenknecht and Supervisor Connolly’s service to the Governing Board over the years. Supervisor Pedroza is also interested in establishing a pilot workforce summit in Napa.</p> <p>D. Member’s Update</p> <p>None</p> <p>E. Executive Director’s Update</p> <p>Bruce Wilson shared information on the Homeless Hiring Tax Credit. He also shared information around the upcoming 2-Year Strategic Plan. He will provide more information in the upcoming March Governing Board meeting.</p>
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CONSENT CALENDAR

These matters typically include routine financial or administrative **action items** requiring a vote. Any item will be discussed separately at the request of any person. Items are approved with one single motion.

II.	<p>A. Approve Meeting Minutes September 16, 2022 [Attachment II.A]</p> <p>M/S Simon/Wagenknecht</p> <p>Motion carried: Passes: 5-0</p> <p>Yea: 5</p> <p>Nay: 0</p> <p>Abstentions: 2 Abstentions Supervisor Mulheren and Supervisor Pyska</p>
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REGULAR CALENDAR / DISCUSSION

III. A. **Bylaws Update** [[Board Letter III.A](#)] [[Attachment III.A](#)]

Motion made as requested.

M/S: Rodoni/Mulheren

Motion carried:7-0

Yea: 7

Nay: 0

Abstentions: 0

B. **Ratify / Accept FY 20-21 Single Audit** [[Board Letter III.B](#)] [[Attachment III.B.A](#)] [[Attachment III.B.B](#)]

Motion made as requested.

M/S: Haschak/ Wagenknecht

Motion carried: 7-0

Yea: 7

Nay: 0

Abstentions: 0

C. **Ratify Approval of Workforce Alliance Agreements** [[Board Letter III.C](#)]

Motion made as requested.

M/S: Simon/Rodoni

Motion carried: 7-0

Yea: 7

Nay: 0

Abstentions: 0

D. **Approve WIOA Negotiated Performance Indicators** [[Board Letter III.D](#)] [[Attachment III.D](#)]

Motion made as requested.

M/S: Haschak/Wagenknecht

Motion carried: 7-0

Yea: 7

Nay: 0

Abstentions: 0

E. **Draft 2023 Master Board Meeting Calendar** [[Attachment III.E](#)]

Supervisor Haschak states the CivicWell Policymakers Conference that is happening between March 16th to March 19th would interfere with the March 17th scheduled Governing Board meeting.

Motion made as requested, with the understanding that the meeting dates can be adjusted in the future, if needed.

M/S: Simon/Pyska

Motion made as requested.

M/S: Simon/Pyska

Motion carried: 7-0

Yea: 7

Nay: 0
Abstentions: 0

F. New CareerPoint North Bay App [[Board Letter III.F](#)]

Nik Inalsingh, CareerPoint North Bay Operations Supervisor, presented the CareerPoint Mobile App. Sup Pedroza asked to track the data and share data at the future meetings.

G. CareerPoint Staff Program Success Story [[Board Letter III.G](#)]

CareerPoint Staff presented an individual jobseeker's success story.

H. 2022-23 1st Quarter Dashboard Reports [[Board Letter III.H](#)] [[Attachment III.H](#)]

Supervisor Pedroza proposed a Legislative Visit so we can remind people of what we are doing around workforce issues within Sacramento.

IV.	A. Adjourn – Supervisor Pedroza adjourned the meeting at 10:01AM