



# GOVERNING BOARD MEETING MINUTES

Friday, June 16th, 2023, 9:00 AM

**Primary Location:** 1546 First Street, Napa, CA 94559

**Other Locations:**

501 Low Gap Rd, Conference Room A, Ukiah, CA 95482  
255 North Forbes Street #109, Conference Room B, Lakeport, CA 95453  
3501 Civic Center Drive, Suite 315, San Rafael, CA 94903

**Zoom Log-in Link:**

<https://us06web.zoom.us/j/83214716185?pwd=RGxNK1FBbHRwemFJeEJjUm9iYURPQT09>

**Call In Number:** +1 669 444 9171 **Meeting ID:** 832 1471 6185 **Passcode:** 034603

## CALL TO ORDER

- I. Supervisor Pedroza (Chair) called the meeting to order at 9:07 AM
  - A. Welcome, Introductions  
Board Members Present: Joelle Gallagher, John Haschak, Alfredo Pedroza (Chair), Dennis Rodoni, Moke Simon
  - B. Public Comment  
No comments
  - C. Chair's Update  
Chair met with Culinary Institute of America regarding workforce, career training, and challenges.  
Participated in international wine conference to learn how international communities are dealing with workforce issues, sharing ideas and solutions with other regions across the world.  
Learned from international communities (Germany) regarding water and fire crises.  
Chair asked Executive Director to identify other places across the United States and internationally that could also share ideas and solutions.
  - D. Member's Update  
None
  - E. Executive Director's Update  
WANB submitted an application for a CERF grant but, unfortunately, did not receive it.  
Staff and service provider staff attended the California Workforce Association Conference (WorkCON). Laura Davis presented at a panel about our CNA grant.

Regional Workforce Development Board Study Session in April is pivoting the board to be community centered and proactive rather than only an oversight board.

## CONSENT CALENDAR

These matters typically include routine financial or administrative **action items** requiring a vote. Any item will be discussed separately at the request of any person. Items are approved with one single motion.

- II. A. Approve Meeting Minutes March 17, 2023 [[Attachment II.A](#)]

M/S: Haschak/Rodoni

Motion carried: Passes: 5-0

Yea: 5

Nay: 0

## REGULAR CALENDAR / DISCUSSION

- III. A. **Brown Act Meeting Requirements** (Presentation)

Taylor Swain presented the Brown Act meeting requirements.

- B. **2022-2023 Budget Amendment** (**Action**) [[Board Letter III.B](#)] [[Attachment III.B](#)]

Taylor Swain presented the 2022-2023 Budget Amendment.

M/S: Gallagher/Simon

Motion carried: Passes: 5-0

Yea: 5

Nay: 0

- C. **2023-2024 Proposed Budget & COLA** (**Action**) [[Board Letter III.C](#)] [[Attachment III.C](#)]

a. COLA

b. Proposed 2023 – 2024 Budget

Taylor Swain presented the 2023-2024 Proposed Budget & COLA.

Board discussed COLA and budget.

Motion to approve budget with a 6.14% COLA.

M/S: Simon/Gallagher

Motion carried: Passes: 5-0

Yea: 5

Nay: 0

- D. **Agreements** (**Action**) [[Board Letter III.D](#)]

Laura Davis presented the revenue and expenditure agreements.

M/S: Simon/Rodoni

Motion carried: Passes: 5-0

Yea: 5

Nay: 0

E. **WIOA Career Services Program Report and Update** (Presentation) [[Board Letter III.E](#)] [[Attachment III.E](#)]

a. 2022-23 3<sup>rd</sup> Quarter Dashboard Report

Supervisor Pedroza asked for a breakdown on what types of businesses are involved.

Supervisor Simon spoke regarding reaching out to local tribal groups and government for services.

Supervisor Haschak asked why there were a lack of technical jobs. Laura Davis responded that we serve people based on how their skills and interested align with what training providers are available.

Supervisor Rodoni asked for a year over year comparison for the dashboard.

b. Program Success Story

Victoria Pulido provided an introduction and then an audio recording was playing from a program participant.

F. **2023-2024 Workforce Innovation and Opportunity Act Allocations** [[Board Letter III.F](#)]

Taylor Swain presented the new 2023-2024 Workforce Innovation and Opportunity Act Allocations.

G. **County Labor Market and Strategy Report** [[Board Letter III.G](#)]

Bruce Wilson presented the Napa County Labor Market and Strategy Report. Other counties available by link on the board letter.

Discussion was held by board.

**C L O S E D   S E S S I O N**

IV.

- A. Personnel Matters [GC section 54957]: Considering the employment of a public employee. Position Title: Executive Director, Workforce Alliance of the North Bay (**Action**) [[Attachment IV.A](#)]
- B. Labor negotiations [GC section 54957.6]: Salaries, compensation, and fringe benefits of WANB Executive Director Candidate (**Action**) [[Attachment IV.B](#)]

Board decided to proceed with negotiations with Bruce Wilson for the WANB Executive Director Candidate. No reportable action as there was insufficient time to conclude negotiations. A special meeting will be called to finalize an appointment and contract.

**R E C O N V E N E   I N   O P E N   S E S S I O N**

V.

- A. No additional items

**A D J O U R N**

VI.

- A. Call for future agenda items

None

B. Adjourn

Adjourned at 10:28 AM