



WANB GOVERNING BOARD AGENDA

Friday, March 15th 2024, 9:00 AM

Primary Meeting Locations:

- Lake – Conference Rm B, 255 North Forbes St #109, Lakeport, CA 95453
- Marin – Marin CareerPoint at 1800 Ignacio Blvd, Building 27, Novato, CA 94949
- Mendocino – Conference Rm A, 501 Low Gap Rd, Ukiah, CA 95482
- Napa – Napa CareerPoint at 1546 1st St, Napa, CA 94559

Solving workforce issues as a community will require stakeholders to:

1. **Coordinate and collaborate across organizations**, understanding that the work cannot be accomplished in siloes. Each partner organization brings unique expertise, networks, and resources to the table and should understand their organization’s role in advancing key pieces of the overall strategy.
2. **Follow the lead of employers**, the end-users of our region’s talent “supply chain.” Focus on the benefits to employers of collaborating to grow the pool of talent for all and the skills that are aligned to common industry pain points.
3. **Focus on skills**, the common language that brings together job seekers, employers, and educators for mutual benefit.

CALL TO ORDER

- | | |
|----|--|
| I. | <ul style="list-style-type: none"> A. Welcome, Introductions B. Public Comment C. Chair/Executive Director Update <ul style="list-style-type: none"> I. Agenda Format Overview |
|----|--|

CONSENT CALENDAR

These matters typically include routine financial or administrative **action items** requiring a vote. Any item will be discussed separately at the request of any member. Items are approved with one single motion.

- | | |
|-----|---|
| II. | <ul style="list-style-type: none"> A. Approve Meeting Minutes September 15, 2023 (Action) [Attachment II.A] |
|-----|---|

GOVERNANCE CALENDAR

- | | |
|------|---|
| III. | <ul style="list-style-type: none"> A. Agreements (Action) [Board Letter III.A] B. Policies & Procedures (Action) [Board Letter III.B] C. Accept 2021-2022 Single Audit (Action) [Board Letter III.C] D. CareerPoint Budget Transfer Request (Action) [Board Letter III.D] E. WANB Employee Handbook Update (Action) [Board Letter III.E] <ul style="list-style-type: none"> I. COLA Policy II. PTO Liability Discussion F. Appoint Regional Workforce Development Board Applicants (Action) [Attachment III.F] |
|------|---|

INFORMATION / DISCUSSION / ACTION ITEMS

- IV.
- A. **One-Stop Operator Update**
 - I. Center Update Summary
 - II. EDD – WANB Committee
 - III. Napa HHS-A-WANB Partnership 2024 & Beyond
 - B. **Becoming a Regionally Centered Board** (Update)
 - I. Launch Regional Committees
 - Outreach & Communications
 - Issues & Opportunities
 - II. Approve Bylaw Amendments (Action) [[Board Letter IV.B.II](#)]
 - C. **Governing Board Calendar** (Action) [[Attachment III.E](#)]

BUSINESS CALENDAR

- V.
- A. OBJECTIVE 1 – Talent Attraction
Focus: Better matching of current workforce with local job openings; attracting skilled out-of-market talent to fill jobs where demand eclipses local workforce capacity.
 - I. **Public Sector Tech Apprenticeship Program** (Information) [[Attachment V.A.I](#)]
 - II. **A Collaborative Session for Justice Partners and Workforce Boards** (Information) [[Attachment V.A.II](#)]
 - B. OBJECTIVE 2 – Transferable Skills
Focus: Upskilling and reskilling workers already in your area with short-term training and credentials that are nimble enough to evolve with market demand.
 - I. **Approve Heritage Housing AHSC Grant Partnership** (Action) [[Board Letter V.B.I](#)]
 - II. **Approve Workforce Accelerator Fund 12 Application** (Action) [Carry-In Item]
 - C. OBJECTIVE 3 – Technical and Certificate Programs
Focus: Near-term alignment of forecasted industry demand with local talent development programming to facilitate attainment of the most relevant degrees and certifications.
 - I. **Ratify CDGB-DR Application Resolution** (Action) [[Board Letter V.C.I](#)]
 - D. OBJECTIVE 4 – Advanced Skill Sets
Focus: Long-term alignment of higher education programming to develop a sustainable highly skilled pipeline for the region's driver industries.
 - I. **Lake County Healthcare Education Workforce Summit** (Information) [[Attachment V.D.I](#)]
 - E. OBJECTIVE 5 – Information Gap
Focus: Build awareness of high-demand high-potential career pathways with industry-aligned programming in middle and high schools.
 - I. **Industry Sector Partnership Initiative** (Information) [[Attachment V.E.I](#)]
 - F. OBJECTIVE 6 – Starting Early
Focus: Draw students to foundational career and technical education programs by sparking interest in STEM and the world of work.
 - I. No items

CLOSING

VI.

A. **Call for future agenda items**

B. **Member Updates**

ADJOURN