



REGIONAL WORKFORCE DEVELOPMENT BOARD

EXECUTIVE COMMITTEE

MEETING MINUTES

April 9th, 2025 – 9:00 to 10:30 AM

Lake: Saw Shop Public House, 3825 Main St, Kelseyville, CA 95451

Marin: 2nd Floor, 1800 Ignacio Blvd, Building 27, Rm 233, Novato CA 94949

Mendocino: 2550 N State, Ukiah CA 95482

Napa: Manzanita Rm, 2751 Napa Valley Corporate Drive, Napa CA 94559

Solving workforce issues as a community will require stakeholders to:

1. **Coordinate and collaborate across organizations**, understanding that the work cannot be accomplished in siloes. Each partner organization brings unique expertise, networks, and resources to the table and should understand their organization's role in advancing key pieces of the overall strategy.
2. **Follow the lead of employers**, the end-users of our region's talent "supply chain." Focus on the benefits to employers of collaborating to grow the pool of talent for all and the skills that are aligned to common industry pain points.
3. **Focus on skills**, the common language that brings together job seekers, employers, and educators for mutual benefit.

CALL TO ORDER

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| I. | <p>Called to order at 9:00am.</p> <p>A. Welcome, Introductions</p> <p>Members: Paul Hicks, Marty Flynn, and Weston Seifert.</p> <p>Staff: Bruce Wilson, Taylor Swain, Stefan Ochoa, Sita Williams, Laura Davis, Zachary Koblick De Leon, Nikhil Inalsingh, Victoria Pulido, and Emma Wilson.</p> <p>B. Public Comment</p> <p>None.</p> <p>C. Chair's Remarks</p> <p>None.</p> |
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CONSENT CALENDAR

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| II. | <p>A. February 12th, 2025 Meeting Minutes (Action) [Attachment II.A]</p> <p>M/S: Weston Seifert/Paul Hicks</p> <p>Passes: 3-0</p> <p>No abstentions.</p> |
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GOVERNANCE CALENDAR

III.	<p>A. Agreements (Action)</p> <p>a. Subleases to CareerTeam</p> <p>M/S: Paul Hicks/Weston Seifert</p> <p>Passes: 3-0</p> <p>No abstentions.</p>
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INFORMATION / DISCUSSION/ ACTION ITEMS

IV.	<p>A. Legislative Update (Information)</p> <p>Bruce Wilson provided an update.</p> <p>B. CareerTeam Transition (Information)</p> <p>Bruce Wilson and Laura Davis provided an update. Discussion occurred.</p> <p>C. One Stop Operator Update Provided by WANB Staff (Information)</p> <p>Bruce Wilson provided an update.</p> <p>D. MOU Process (Information)</p> <p>Bruce Wilson explained the MOU proves. Discussion occurred.</p> <p>E. Membership and Recruitment (Information)</p> <p>Bruce Wilson provided an update.</p>
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MEMBER / COMMITTEE / DIRECTOR REPORTS

V.	<p>A. Member's Report</p> <p>None.</p> <p>B. Director's Report</p> <p>None.</p> <p>Meeting adjourned at 9:37am</p>
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ADJOURN

All public meetings and events sponsored or conducted by the Workforce Alliance of the North Bay are held on accessible sites. Requests for accommodation may be made by calling (707) 699-1951 (voice) or e-mailing info@workforcealliancenorthbay.org at least five business days in advance of the event. Copies of documents are available in alternative formats, upon written request.