



## REGIONAL WORKFORCE DEVELOPMENT BOARD EXECUTIVE COMMITTEE MEETING MINUTES

February 12th, 2025 – 9:00 to 10:30 AM

Lake: Saw Shop Public House, 3825 Main St, Kelseyville, CA 95451

Marin: 2<sup>nd</sup> Floor, 1800 Ignacio Blvd, Building 27, Rm 233, Novato CA 94949

Mendocino: 2550 N State, Ukiah CA 95482

Napa: Fuschia Rm A106-07, 2751 Napa Valley Corporate Drive, Napa CA

Solving workforce issues as a community will require stakeholders to:

1. [Coordinate and collaborate across organizations](#), understanding that the work cannot be accomplished in siloes. Each partner organization brings unique expertise, networks, and resources to the table and should understand their organization's role in advancing key pieces of the overall strategy.
2. [Follow the lead of employers](#), the end-users of our region's talent "supply chain." Focus on the benefits to employers of collaborating to grow the pool of talent for all and the skills that are aligned to common industry pain points.
3. [Focus on skills](#), the common language that brings together job seekers, employers, and educators for mutual benefit.

### CALL TO ORDER

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| I. | <p>Called to order 9:03am.</p> <p>A. Welcome, Introductions</p> <p>Members: Christy Smith, Paul Hicks, Marty Flynn, Weston Seifert.</p> <p>Staff: Bruce Wilson, Taylor Swain, Stefan Ochoa, Sita Williams, Laura Davis, Doug Orlando, Lisa Marie Benevides, Nik Inalsingh, Victoria Pulido.</p> <p>B. Public Comment</p> <p>None.</p> <p>C. Chair's Remarks</p> <p>None.</p> |
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### CONSENT CALENDAR

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| II. | <p>A. October 9th, 2024 Meeting Minutes (<b>Action</b>) [<a href="#">Attachment II.A</a>]</p> <p>M/S: Weston Seifert/Christy Smith</p> <p>Passes: 4-0</p> <p>No abstentions.</p> |
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### GOVERNANCE CALENDAR

<p>III.</p>	<p>A. Local Strategic Plan – Open for 30 Day Public Comment (<b>Action</b>)</p> <p>M/S: Weston Seifert/Christy Smith</p> <p>Passes: 4-0</p> <p>No abstentions.</p> <p>B. Equus to CareerTeam Transition (<b>Action</b>)</p> <p>M/S: Paul Hicks/Christy Smith</p> <p>Passes: 4-0</p> <p>No abstentions.</p> <p>C. Membership and Recruitment (<b>Information</b>)</p> <p>Taylor presented and explained the open seats and requirements. Discussion occurred.</p> <p>D. One-Stop Operator Procurement (<b>Action</b>)</p> <p>Doug Wilson presented the OSO procurement status. Discussion occurred.</p> <p>M/S: Paul Hicks/Christy Smith</p> <p>Passes: 4-0</p> <p>No abstentions.</p>
<p><b>INFORMATION / DISCUSSION / ACTION ITEMS</b></p>	
<p>IV.</p>	<p>A. Legislative Update (<b>Information</b>)</p> <p>Bruce Wilson explained the status of the new administration and how it affects WANB. Discussion occurred.</p> <p>B. Napa Childcare Coalition (<b>Information</b>)</p> <p>Bruce explained the challenges Napa faces with childcare and how he plans to be a part of the coalition.</p>
<p><b>MEMBER / COMMITTEE / DIRECTOR REPORTS</b></p>	
<p>V.</p>	<p>A. Member’s Report</p> <p>None.</p> <p>B. Director’s Report</p> <p>None.</p> <p>Meeting adjourned 10:26am.</p>
<p><b>ADJOURN</b></p>	

All public meetings and events sponsored or conducted by the Workforce Alliance of the North Bay are held on accessible sites. Requests for accommodation may be made by calling (707) 699-1951 (voice) or e-mailing [info@workforcealliancenorthernbay.org](mailto:info@workforcealliancenorthernbay.org) at least five business days in advance of the event. Copies of documents are available in alternative formats, upon written request.