



REGIONAL WORKFORCE DEVELOPMENT BOARD MEETING MINUTES

February 14th, 2024 – 9:00 to 10:30 AM

Lake: 55 1st St, Lakeport, CA 95453

~~Marin: 2nd Floor, 1800 Ignacio Blvd, Building 27, Novato CA 94949~~

Napa: 2nd Floor Training Room, 1546 1st Street, Napa CA 94559

Solving workforce issues as a community will require stakeholders to:

1. **Coordinate and collaborate across organizations**, understanding that the work cannot be accomplished in siloes. Each partner organization brings unique expertise, networks, and resources to the table and should understand their organization's role in advancing key pieces of the overall strategy.
2. **Follow the lead of employers**, the end-users of our region's talent "supply chain." Focus on the benefits to employers of collaborating to grow the pool of talent for all and the skills that are aligned to common industry pain points.
3. **Focus on skills**, the common language that brings together job seekers, employers, and educators for mutual benefit.

I.		<p>Called to order at 9:04am.</p> <p>Introductions</p> <p>Board Members-Frank Cuneo, Paul Hicks, Marty Flynn, Weston Seifert</p> <p>Staff: Bruce Wilson, Laura Davis, Taylor Swain, Sita Williams, Lisa Marie Benevides, Doug Orlando, Nik Inalsinh</p> <p>Public Comment</p> <p>None</p> <p>Chair's Comments</p> <p>Chair provided comments.</p>
CONSENT CALENDAR		
<p>These matters typically include routine financial or administrative action items requiring a vote.</p> <p>Any item will be discussed separately at the request of any person. Items are approved with one single motion</p>		
II.		<p>A. November 8th, 2023 Meeting Minutes (Action) [Attachment II-A]</p> <p>M/S: Weston Seifert / Paul Hicks</p> <p>Motion passes: 4-0</p> <p>No abstentions</p>
GOVERNANCE CALENDAR		
(Governance, Action, etc)		

III.		<p>A. Approve WANB Contracts (Action) [Board Letter III-A]</p> <p>Taylor Swain presented.</p> <p>M/S: Frank Cuneo / Weston Seifert Motion passes: 4-0 No abstentions</p> <p>B. Approve Policies & Procedures (Action) [Board Letter III-B]</p> <p>Doug Orlando and Taylor Swain presented.</p> <p>M/S: Frank Cuneo / Weston Seifert Motion passes: 4-0 No abstentions</p> <p>C. Solutions Centered Board (Action)</p> <p>a. Board Action Timeline</p> <p>Bruce Wilson presented, discussion occurred.</p> <p>Motion to approve action plan calendar.</p> <p>M/S: Frank Cuneo / Paul Hicks Motion passes: 4-0 No abstentions</p> <p>b. Board Structure</p> <p>Bruce Wilson presented, discussion occurred.</p> <p>Motion to establish the Outreach & Communications and Issues & Opportunities standing committees and to make the local advisory committees ad hoc. Staff will bring necessary changes to the full Regional Workforce Development Board and Governing Board for approval.</p> <p>M/S: Frank Cuneo / Paul Hicks Motion passes: 4-0 No abstentions</p> <p>D. Lake County CDGB-DR Application Resolution (Action) [Board Letter III-D]</p> <p>Bruce Wilson presented, discussion occurred.</p> <p>Motion to approve resolution up to the maximum of \$6,642,191.</p> <p>M/S: Paul Hicks / Weston Seifert Motion passes: 4-0 No abstentions</p>
INFORMATION / DISCUSSION ITEMS (Guest Presentations, Program Updates, etc)		
IV		<p>A. One-Stop Facility Updates</p>

		Bruce Wilson and Lisa Marie Benevides provided updates.
MEMBER / COMMITTEE / DIRECTOR REPORTS		
V		<p>A. Member's Report</p> <p>Members provided updates.</p> <p>B. Director's Report</p> <p>Bruce Wilson provided updates.</p> <p>Adjourned at 11:12am.</p>
ADJOURN		

All public meetings and events sponsored or conducted by the Workforce Alliance of the North Bay are held on accessible sites. Requests for accommodation may be made by calling (707) 699-1951 (voice) or e-mailing info@workforcealliancenorthbay.org at least five business days in advance of the event. Copies of documents are available in alternative formats, upon written request.