

**REGIONAL WORKFORCE DEVELOPMENT BOARD
EXECUTIVE COMMITTEE SPECIAL MEETING MINUTES**

Wednesday, October 11th, 2023, 9:00 AM

Primary Location: 1546 First Street, Napa CA 94559 (upstairs Training Room)
55 1st Street, Lakeport CA 95453



Call-in number: +1 669 444 9171 **Meeting ID:** 817 7991 9702 **Passcode:** 080502
<https://us06web.zoom.us/j/81779919702?pwd=aUJZbXNuMUNSQ1ZvWnZjR1oyckdVZz09>

CALL TO ORDER

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| I. | | <p>Called to order at 9:06am</p> <p>A. Introductions</p> <p>Members Present: Frank Cuneo, Paul Hicks, Marty Flynn, Weston Seifert</p> <p>Staff Present: Bruce Wilson, Sita Williams, Doug Orlando, Taylor Swain</p> <p>B. Public Comment</p> <p>None</p> <p>C. Member Update</p> <p>None</p> <p>D. Director Update</p> <p>Bruce Wilson provided updates.</p> |
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CONSENT CALENDAR

These matters typically include routine financial or administrative **action items** requiring a vote.
Any item will be discussed separately at the request of any person. Items are approved with one single motion

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| II. | | <p>A. Approve July 12th, 2023 Meeting Minutes (action) [Attachment IIA]</p> <p>M/S: Paul Hicks / Weston Seifert</p> <p>Passes: 4-0</p> <p>Abstentions: None</p> |
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REGULAR CALENDAR

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| III. | | <p>A. Policy & Procedures (action) – Executive Committee will consider the attached policies and procedures.</p> <p style="padding-left: 20px;">a. WANB Procurement Policy</p> <p>M/S: Paul Hicks / Frank Cuneo</p> <p>Passes: 4-0</p> <p>Abstentions: None</p> |
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		<p>B. Regional Workforce Development Board Retreat Planning [Discussion]</p> <p>Discussion occurred. Bob Lanter and CWA team will create agenda.</p> <p>C. Becoming a Solution Centered Board [Discussion]</p> <p>Bruce Wilson presented. Discussion occurred.</p> <p>D. Napa Chamber Economic Outlook Conference – State of the Workforce [Discussion]</p> <p>Bruce Wilson presented. Discussion occurred.</p>
ADJOURN		
IV.		<p>A. Call for Future Agenda Items</p> <p>None</p> <p>B. Adjourn</p> <p>Adjourned at 10:30pm</p>