



GOVERNING BOARD MEETING MINUTES

Friday, September 15th, 2023, 9:00 AM

Primary Location: 1546 First Street, Napa, CA 94559

Other Locations:

501 Low Gap Rd, Conference Room A, Ukiah, CA 95482
255 North Forbes Street #109, Conference Room B, Lakeport, CA 95453
3501 Civic Center Drive, Suite 324A, San Rafael, CA 94903

Zoom Log-in Link:

<https://us06web.zoom.us/j/82904657450?pwd=bUVlWVQ5WFgyNTBnR256ZnZpQTA3dz09>

Call In Number: +1 669 444 9171 **Meeting ID:** 832 1471 6185 **Passcode:** 034603

CALL TO ORDER

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| I. | <p>Called to order at 9:05am</p> <p style="margin-left: 20px;">A. Welcome, Introductions</p> <p>Members Present: Supervisor Gallagher, Supervisor Haschak, Supervisor Mulheren, Supervisor Pyska, Supervisor Rodoni, Supervisor Sackett</p> <p>Staff Present: Bruce Wilson, Taylor Swain, Laura Davis, Sita Williams, Nik Inalsingh</p> <p style="margin-left: 20px;">B. Public Comment</p> <p>None</p> <p style="margin-left: 20px;">C. Chair’s Update</p> <p>None</p> <p style="margin-left: 20px;">D. Member’s Update</p> <p>None</p> <p style="margin-left: 20px;">E. Executive Director’s Update</p> <p>Workforce Development Analyst position opened at WANB.</p> <p>Meeting to occur with Assistant Director of EDD regarding EDD representation in Napa and Marin Counties.</p> <p>Regional Workforce Development Board selected new Chair, Marty Flynn, and Vice-Chair, Weston Seifert</p> |
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CONSENT CALENDAR

These matters typically include routine financial or administrative **action items** requiring a vote.
Any item will be discussed separately at the request of any person. Items are approved with one single motion.

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| II. | <p>A. Approve Meeting Minutes June 30, 2023 (Action) [Attachment II.A]</p> <p>B. Ratify and approve WANB policies approved by the Executive Committee on August 9th and the RWDB on September 14th.</p> |
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- I. Subrecipient Fiscal Policy [[Attachment II.B.I](#)]
 - i. Note: This includes additional language requested by counsel.
- II. Regional Workforce Development Board & Committee Meetings [[Attachment II.B.II](#)]
 - i. This includes additional language requested by counsel.
- III. Youth Incentives and Stipends [[Attachment II.B.III](#)]
- IV. On The Job Training [[Attachment II.B.IV](#)]
- V. Work Experience Services [[Attachment II.B.V](#)]
- VI. WIOA Supportive Services [[Attachment II.B.VI](#)]

M/S: Supervisor Haschak / Supervisor Rodoni
 Passes 6-0
 No abstentions

REGULAR CALENDAR / DISCUSSION

III.

- A. **2023-2024 Budget Amendment (Action)** [[Board Letter III.A](#)] [[Attachment III.A](#)]

Taylor Swain presented.

M/S: Supervisor Haschak / Supervisor Pyska
 Passes 6-0
 No abstentions

- B. **Approve & Ratify WANB Agreements (Action)** [[Board Letter III.B](#)]

Bruce Wilson and Taylor Swain presented.

M/S: Supervisor Rodoni / Supervisor Haschak
 Passes 6-0
 No abstentions

- C. **Approve Appointment of Regional Workforce Development Board Members (Action)** [[Board Letter III.C](#)]

Bruce Wilson presented.

M/S: Supervisor Pyska / Supervisor Sackett
 Passes 6-0
 No abstentions

- D. **WIOA Career Services Program Report and Update (Presentation)** [[Board Letter III.D](#)]

- I. **2022-23 4th Quarter Dashboard Report**
- II. **Program Success Story**

Laura Davis presented.

Participant presented success story.

- E. **Becoming a Regionally Centered Board (Presentation)**

Bruce Wilson presented. Discussion was held.

ADJOURN

VI.

A. Call for future agenda items

None

B. Adjourn

Adjourned at 10:20am