



WANB GOVERNING BOARD MINUTES

Friday, June 14th, 2024, 9:00 AM

Primary Meeting Locations:

- Lake – Conference Rm B, 255 North Forbes St #109, Lakeport, CA 95453
- Marin – 3501 Civic Center Drive, Suite 324A, San Rafael CA 94903
- Mendocino – Conference Rm A, 501 Low Gap Rd, Ukiah, CA 95482
- Napa – Napa CareerPoint at 1546 1st St, Napa, CA 94559

Solving workforce issues as a community will require stakeholders to:

1. **Coordinate and collaborate across organizations**, understanding that the work cannot be accomplished in siloes. Each partner organization brings unique expertise, networks, and resources to the table and should understand their organization’s role in advancing key pieces of the overall strategy.
2. **Follow the lead of employers**, the end-users of our region’s talent “supply chain.” Focus on the benefits to employers of collaborating to grow the pool of talent for all and the skills that are aligned to common industry pain points.
3. **Focus on skills**, the common language that brings together job seekers, employers, and educators for mutual benefit.

CALL TO ORDER

- I. Called to order at 9:02am.
- A. Welcome, Introductions**
- Members: Joelle Gallagher, John Haschak, Maureen Mulheren, Jessica Pyska, Mike Simon, and Mary Sackett
Staff: Bruce Wilson, Taylor Swain, Sita Williams, Laura Davis, Stefan Ochoa, Doug Orlando, Nik Inalsingh, and Lisa Marie
- B. Public Comment**
- Austin Thomas and Alexa Vargas presented their experience finding a career with CareerPoint.
- C. Chair’s Remarks**
- Chair remarked on how the public comment demonstrates why the board exists.
- Dennis Rodoni arrives at 9:08am.

CONSENT CALENDAR

These matters typically include routine financial or administrative **action items** requiring a vote. Any item will be discussed separately at the request of any member. Items are approved with one single motion.

- II.
- A. **Approve Meeting Minutes March 15th,2024** (Action) [[Attachment II.A](#)]
 - B. **Agreements** (Action) [[Board Letter II.B](#)]
 - C. **Appoint Regional Workforce Development Board Applicants** (Action) [[Attachment II.C](#)]

M/S: Joelle Gallagher / John Haschak

Passes 7-0

No abstentions.

GOVERNANCE CALENDAR

III.

A. **WANB 24-25 Budget (Action)** [[Board Letter III.A](#)]

Taylor Swain presented. Discussion occurred.

M/S: John Haschak / Jessica Pyska

Passes 7-0

No abstentions.

B. **WANB Employee Handbook Update (Action)** [[Board Letter III.B](#)]

Taylor Swain presented. Discussion occurred.

M/S: Joelle Gallagher / John Haschak

Passes 7-0

No abstentions.

C. **Expand Regional Workforce Development Board Seats (Action)** [[Board Letter III.C](#)]

Bruce Wilson presented. Discussion occurred.

M/S: John Haschak / Mary Sackett

Passes 7-0

No abstentions.

INFORMATION / DISCUSSION / ACTION ITEMS

IV.

A. **One-Stop Operator Update (Information)**

Bruce Wilson introduced the topic and Lisa Marie Benevides presented.

B. **Final PY2022 State Performance Outcomes** [[Board Letter IV.D](#)]

Laura Davis presented. Discussion occurred.

BUSINESS CALENDAR

V.

OBJECTIVE 1 – Talent Attraction

Focus: Better matching of current workforce with local job openings; attracting skilled out-of-market talent to fill jobs where demand eclipses local workforce capacity.

A. LA Apprenticeship (Information)

Bruce Wilson and Doug Orlando presented.

OBJECTIVE 2 – Transferable Skills

Focus: Upskilling and reskilling workers already in your area with short-term training and credentials that are nimble enough to evolve with market demand.

B. Fresh Start Training Program (Information) [Attachment V.B]

Laura Davis presented.

C. Local Rapid Response Projects (Information) [Board Letter V.C]

Sita Williams and Bruce Wilson presented.

OBJECTIVE 3 – Technical and Certificate Programs

Focus: Near-term alignment of forecasted industry demand with local talent development programming to facilitate attainment of the most relevant degrees and certifications.

D. Lake Wildfire Resilience Workforce Program (Information) [Board Letter V.D]

Bruce Wilson presented. Discussion occurred.

OBJECTIVE 4 – Advanced Skill Sets

Focus: Long-term alignment of higher education programming to develop a sustainable highly skilled pipeline for the region's driver industries.

No items

OBJECTIVE 5 – Information Gap

Focus: Build awareness of high-demand high-potential career pathways with industry-aligned programming in middle and high school.

E. Marin Climate Justice Workforce Discussions (Information) [Board Letter V.E] [Attachment V.E]

Bruce Wilson presented. Discussion occurred.

OBJECTIVE 6 – Starting Early

Focus: Draw students to foundational career and technical education programs by sparking interest in STEM and the world of work.

F. Bright Futures (Information) [Attachment V.F.I] [Attachment V.F.II]

Sita Williams presented. Discussion occurred.

CLOSING

VI.

A. Director's Report

- a. Prior business calendar follow-up

b. Other

Bruce Wilson provided updates.

B. Member Updates

None.

Meeting Adjourned at 10:31am.

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