



## WANB GOVERNING BOARD MEETING MINUTES

Friday, December 20<sup>th</sup>, 2024, 9:00 AM

### Primary Meeting Locations:

Lake – Conference Rm B, 255 North Forbes St #109, Lakeport, CA 95453  
Marin – 3501 Civic Center Drive, Room 324A, San Rafael CA 94903  
Mendocino – Conference Rm A, 501 Low Gap Rd, Ukiah, CA 95482  
Napa – Sage Room, 2751 Napa Valley Corporate Drive, Napa, CA 94558  
Napa - Crystal Conference Room, 1195 Third Street, Suite 310, Napa, CA 94559

### Solving workforce issues as a community will require stakeholders to:

1. [Coordinate and collaborate across organizations](#), understanding that the work cannot be accomplished in siloes. Each partner organization brings unique expertise, networks, and resources to the table and should understand their organization's role in advancing key pieces of the overall strategy.
2. [Follow the lead of employers](#), the end-users of our region's talent "supply chain." Focus on the benefits to employers of collaborating to grow the pool of talent for all and the skills that are aligned to common industry pain points.
3. [Focus on skills](#), the common language that brings together job seekers, employers, and educators for mutual benefit.

## CALL TO ORDER

I.

Called to order 9:13am.

### A. Welcome, Introductions

Members: Joelle Gallagher, John Hashcak, Jessica Pyska, Dennis Rodoni, Mary Sackett.

Staff: Bruce Wilson, Laura Davis, Sita Williams, Stefan Ochoa, Doug Orlando, Lisa Marie Benavides.

### B. Public Comment

None.

### C. Chair's Remarks

None.

## CONSENT CALENDAR

These matters typically include routine financial or administrative **action items** requiring a vote.  
Any item will be discussed separately at the request of any member. Items are approved with one single motion.

II.

### A. Approve Meeting Minutes November 12<sup>th</sup>, 2024 (**Action**) [\[Attachment II.A\]](#)

M/S: Mary Sackett / John Hashcak

Passes 5-0

No abstentions.

### B. Ratify Budget Transfer [\[Board Letter II.B\]](#)

### C. Agreements (**Action**) [\[Board Letter II.C\]](#)

M/S: Mary Sackett / John Hashcak

	<p>Passes 5-0</p> <p>No abstentions.</p>
GOVERNANCE CALENDAR	
III.	<p>Supervisor Mulheren arrived at 9:23am.</p> <p><b>A. Approve Regional Workforce Development Board Members (Action)</b> [<a href="#">Board Letter III.A</a>]</p> <p>Bruce Wilson presented the new members.</p> <p>M/S: Mary Sackett / John Haschak</p> <p>Passes 6-0</p> <p>No abstentions.</p> <p><b>B. WANB Policies &amp; Procedures (Action)</b> [<a href="#">Board Letter III.B</a>]</p> <p>Bruce Wilson explained the CDBG policies and procedures.</p> <p>M/S: Dennis Rodoni / John Haschcak</p> <p>Passes 6-0</p> <p>No abstentions.</p> <p><b>C. WIOA Service Provider RFP (Action)</b> [<a href="#">Board Letter III.C</a>]</p> <p>Doug Orlando presented.</p> <p>M/S: John Haschak / Dennis Rodoni</p> <p>Passes 6-0</p> <p>No abstentions.</p> <p><b>D. Governing Board Calendar (Action)</b> (Information)</p> <p>Bruce Wilson explained the need for new Governing Board meeting dates. Discussion occurred.</p> <p>M/S: John Haschak / Dennis Rodoni</p> <p>Passes 6-0</p> <p>No abstentions.</p>
INFORMATION / DISCUSSION/ ACTION ITEMS	

IV.	<div data-bbox="177 138 771 205"><p><b>A. One-Stop Update (Information)</b></p><p>I. American Job Center Location Update</p></div> <div data-bbox="141 245 492 275"><p>Bruce Wilson gave an update.</p></div> <div data-bbox="177 315 1044 344"><p><b>B. Return on Investment Analysis &amp; Report (Information) (Attachment)</b></p></div> <div data-bbox="141 365 430 394"><p>Bruce Wilson presented.</p></div>
BUSINESS CALENDAR	
V.	<div data-bbox="225 531 1511 678"><p>OBJECTIVE 1 – Talent Attraction</p><p><i>Focus: Better matching of current workforce with local job openings; attracting skilled out-of-market talent to fill jobs where demand eclipses local workforce capacity.</i></p><p>No items</p></div> <div data-bbox="141 735 787 764"><p>Joelle Gallagher and Jessica Pyska departed at 9:41am.</p></div> <div data-bbox="225 785 1531 873"><p>OBJECTIVE 2 – Transferable Skills</p><p><i>Focus: Upskilling and reskilling workers already in your area with short-term training and credentials that are nimble enough to evolve with market demand.</i></p></div> <div data-bbox="177 909 708 938"><p><b>A. Regional Rapid Response (Presentation)</b></p></div> <div data-bbox="141 978 678 1008"><p>Sita Williams presented. Discussion occurred.</p></div> <div data-bbox="225 1050 1494 1148"><p>OBJECTIVE 3 – Technical and Certificate Programs</p><p><i>Focus: Near-term alignment of forecasted industry demand with local talent development programming to facilitate attainment of the most relevant degrees and certifications.</i></p></div> <div data-bbox="225 1226 1477 1381"><p>OBJECTIVE 4 – Advanced Skill Sets</p><p><i>Focus: Long-term alignment of higher education programming to develop a sustainable highly skilled pipeline for the region’s driver industries.</i></p><p>No items</p></div> <div data-bbox="225 1425 1539 1522"><p>OBJECTIVE 5 – Information Gap</p><p><i>Focus: Build awareness of high-demand high-potential career pathways with industry-aligned programming in middle and high school.</i></p></div> <div data-bbox="177 1558 812 1587"><p><b>B. Labor Market Analysis - Econovue (Presentation)</b></p></div> <div data-bbox="141 1627 683 1656"><p>Stefan Ochoa presented. Discussion occurred.</p></div> <div data-bbox="225 1730 1544 1955"><p>No items</p><p>OBJECTIVE 6 – Starting Early</p><p><i>Focus: Draw students to foundational career and technical education programs by sparking interest in STEM and the world of work.</i></p><p>No items</p></div>

CLOSING	
VI.	<p><b>A. Director's Report</b></p> <p>a. Legislative Update</p> <p>Bruce Wilson gave an update.</p> <p>b. New Employee Introductions</p> <p>Bruce Wilson introduced Emma Wilson.</p> <p><b>B. Member Updates</b></p> <p>Bruce Wilson gave an update.</p> <p>Meeting adjourned at 10:02am.</p>
ADJOURN	