



WANB GOVERNING BOARD MEETING MINUTES

Friday, March 21st, 2025, 3:00 PM

Primary Meeting Locations:

Lake – Conference Rm B, 255 North Forbes St #109, Lakeport, CA 95453
Marin – Room 326, 3501 Civic Center Drive, Room, San Rafael CA 94903
Mendocino – Conference Rm A, 501 Low Gap Rd, Ukiah, CA 95482
Napa - Crystal Conference Room, 1195 Third Street, Suite 310, Napa, CA 94559

Solving workforce issues as a community will require stakeholders to:

1. **Coordinate and collaborate across organizations**, understanding that the work cannot be accomplished in siloes. Each partner organization brings unique expertise, networks, and resources to the table and should understand their organization’s role in advancing key pieces of the overall strategy.
2. **Follow the lead of employers**, the end-users of our region’s talent “supply chain.” Focus on the benefits to employers of collaborating to grow the pool of talent for all and the skills that are aligned to common industry pain points.
3. **Focus on skills**, the common language that brings together job seekers, employers, and educators for mutual benefit.

CALL TO ORDER

I.

Called to order 3:01pm.

A. Welcome, Introductions

Staff: Bruce Wilson, Taylor Swain, Nik Inalsingh, Stefan Ochoa, Sita Williams, Laura Davis, Doug Orlando, Zack Koblick De Leon, Emma Wilson, and Victoria Pulido.

Members: Jessica Pyska, Bruno Sabatier, Dennis Rodoni, Brian Colbert, Bernie Norvell, Madeline Cline, and Liz Alessio.

Speakers: Maxine Chieng and Anthony Terlizzi.

B. Nominate and appoint Chair & Vice-Chair (Action) [[Board Letter I.B](#)]

M/S: Liz Alessio/Brian Colbert

Passes: 5-0

No abstentions.

C. Public Comment

No public comment.

D. Director’s Report

I. Legislative Report

Bruce Wilson gave an update on the formula funding.

II. Lake Wildfire Resilience Program

Bruce Wilson gave an update on the Lake Wildfire Resilience program.

III. New employee introductions

Bruce Wilson introduced WANB’s three new employees.

CONSENT CALENDAR

These matters typically include routine financial or administrative **action items** requiring a vote. Any item will be discussed separately at the request of any member. Items are approved with one single motion.

II. **A. Approve Meeting Minutes December 20th, 2024 (Action) [[Attachment II.A](#)]**

M/S: Brian Colbert/Liz Alessio

Passes: 7-0

No abstentions.

B. Agreements (Action) [[Board Letter II.B](#)]

M/S: Brian Colbert/Liz Alessio

Passes: 7-0

No abstentions.

C. Approve Regional Workforce Development Board Members (Action) [[Board Letter II.C](#)]

M/S: Brian Colbert/Liz Alessio

Passes: 7-0

No abstentions.

D. Local Area Subsequent Designation and Local Board Recertification PY 25 – 27 (Action) [[Board Letter II.D](#)]([Attachment II.D](#))

M/S: Brian Colbert/Liz Alessio

Passes: 7-0

No abstentions.

E. Regional and Local Strategic Plan (Action) [[Board Letter II.E](#)]

M/S: Brian Colbert/Liz Alessio

Passes: 7-0

No abstentions.

GOVERNANCE CALENDAR

III. **A. Governing Board Calendar (Action)** [[Board Letter III.A](#)]

M/S: Bruno Sabatier/Brian Colbert

Passes: 7-0

No abstentions.

INFORMATION / DISCUSSION / ACTION ITEMS

IV. **A. Equus to CareerTeam Transition (Information)**

Bruce Wilson provided an update on the Equus to Career TEAM transition.

BUSINESS CALENDAR

- V.
- OBJECTIVE 1 – Talent Attraction**
Focus: Better matching of current workforce with local job openings; attracting skilled out-of-market talent to fill jobs where demand eclipses local workforce capacity.
- A. Career Fair with the Multicultural Center of Marin (Information)** ([Attachment V.A](#))
- Sita Williams presented.
- OBJECTIVE 2 – Transferable Skills**
Focus: Upskilling and reskilling workers already in your area with short-term training and credentials that are nimble enough to evolve with market demand.
- No items
- OBJECTIVE 3 – Technical and Certificate Programs**
Focus: Near-term alignment of forecasted industry demand with local talent development programming to facilitate attainment of the most relevant degrees and certifications.
- B. Chef Ann Foundation Healthy School Food Pathway Pre-Apprenticeship Program (Information)**
- Sita Williams presented.
- OBJECTIVE 4 – Advanced Skill Sets**
Focus: Long-term alignment of higher education programming to develop a sustainable highly skilled pipeline for the region's driver industries.
- C. Mendocino Healthcare Education & Workforce Summit (Information)** ([Attachment V.C](#))
- Sita Williams presented.
- OBJECTIVE 5 – Information Gap**
Focus: Build awareness of high-demand high-potential career pathways with industry-aligned programming in middle and high school.
- D. Labor Market Analysis – State of the Economy (Information)** [[Board Letter V.D](#)]
- Stefan Ochoa presented.
- OBJECTIVE 6 – Starting Early**
Focus: Draw students to foundational career and technical education programs by sparking interest in STEM and the world of work.

E. **Marin Early Childcare Education Project** ([Information](#))([Attachment V.E](#))

Nik Inalsingh presented.

CLOSING

VI.

A. **Governing Board Member Updates**

Supervisor Pyska and Supervisor Sabatier provided updates on projects happening in Lake County.

Supervisor Rodoni provided an update on Marin County.

B. **Next Meeting Date is June 20th at 3:00pm**

Meeting adjourned at 3:58pm.