



## REGIONAL WORKFORCE DEVELOPMENT BOARD MINUTES

Friday, December 15th 2023, 10:00 AM

Primary Meeting Locations:

Napa Valley College – Library Community Room  
2277 Napa Vallejo Hwy, Napa CA 94558

### CALL TO ORDER

- I. Called to order at 10:03am
- A. Welcome, Introductions, Agenda Review**
- Members Present: Stephen Short, Paul Hicks, Marty Flynn, Mark Van Gorder, Bryan Avila, Carson DeVinny, Frank Cuneo, Kris Organ, Christy Pendroncelli-Smith, Ken Lippi, Vincent Smith, David Wayte
- Staff Present: Bruce Wilson, Taylor Swain, Laura Davis, Sita Williams, Doug Orlando, Nik Inalsingh
- B. Public Comment**
- None
- C. Chair Update**
- None
- D. Members Update**
- Members provided updates.
- E. Executive Director Update**
- Bruce Wilson reviewed agenda and provided updates.

### CONSENT CALENDAR

These matters typically include routine financial or administrative **action items** requiring a vote.  
Any item will be discussed separately at the request of any member. Items are approved with one single motion.

- II.
- A. Approval of September 14th, 2023 Meeting Minutes** [[Attachment II.A](#)]
- M/S: Ken Lippi / Vincent Smith  
Passed: 8-0  
Abstentions: Christy Smith, David Wayte, Mark Van Gorder, Carson DeVinny

### REGULAR CALENDAR / DISCUSSION

III.	<div data-bbox="177 193 1425 224"><b>A. Equus – Budget Transfer Request</b> (Action) <a href="#">[Board Letter III.A]</a> <a href="#">[Attachment III.A.I]</a> <a href="#">[Attachment III.A.II]</a></div> <div data-bbox="139 283 427 312">Taylor Swain presented.</div> <div data-bbox="139 371 457 401">M/S: Ken Lippi / Paul Hicks</div> <div data-bbox="139 407 292 436">Passed: 12-0</div> <div data-bbox="139 443 321 472">No abstentions</div> <div data-bbox="177 493 1239 525"><b>B. WIOA Career Services Program Report and Update</b> (Presentation) <a href="#">[Board Letter III.B]</a></div> <div data-bbox="256 548 787 577">I. 2023-24 1st Quarter Dashboard Report</div> <div data-bbox="250 600 591 630">II. Program Success Story</div> <div data-bbox="139 669 703 699">Laura Davis presented and members discussed.</div>
A D J O U R N	
IV.	<div data-bbox="154 814 542 844"><b>A. Call for future agenda items</b></div> <div data-bbox="139 888 204 915">None</div> <div data-bbox="185 959 1146 989"><b>B. Adjourn to Becoming a Solutions Centered Board Strategy Planning Session</b></div> <div data-bbox="139 1029 407 1058">Adjourned at 10:25am</div>
C L O S E	