



WORKFORCE ALLIANCE
OF THE NORTH BAY
 DRIVING WORKFORCE TALENT

REGIONAL WORKFORCE DEVELOPMENT BOARD
EXECUTIVE COMMITTEE
MEETING MINUTES

August 13th, 2025 – 9:00 to 10:30 AM

Lake: Saw Shop Public House, 3825 Main St, Kelseyville, CA 95451
 Mendocino: Conference Room, 2550 N. State Street, Ukiah, CA 95482
 Napa: Clover Rm, 2751 Napa Valley Corporate Drive, Napa CA 94559

Solving workforce issues as a community will require stakeholders to:

1. **Coordinate and collaborate across organizations**, understanding that the work cannot be accomplished in siloes. Each partner organization brings unique expertise, networks, and resources to the table and should understand their organization’s role in advancing key pieces of the overall strategy.
2. **Follow the lead of employers**, the end-users of our region’s talent “supply chain.” Focus on the benefits to employers of collaborating to grow the pool of talent for all and the skills that are aligned to common industry pain points.
3. **Focus on skills**, the common language that brings together job seekers, employers, and educators for mutual benefit.

CALL TO ORDER

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| I. | <p>Called to order 9:02am.</p> <p>A. Welcome, Introductions</p> <p>Staff: Bruce Wilson, Taylor Swain, Nik Inalsingh, Zachary Koblick De Leon, Victoria Pulido, and Laura Davis.</p> <p>Members: Christy Smith, Marty Flynn, and Weston Seifert.</p> <p>Guest Speakers: Claudia Aceves</p> <p>Public Members: Frank Gomez</p> <p>B. Public Comment</p> <p>None.</p> <p>C. Chair’s Remarks</p> <p>None.</p> |
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CONSENT CALENDAR

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| II. | <p>A. May 14th, 2025 Meeting Minutes (Action) [Attachment II.A]</p> <p>M/S: Christy Smith/Weston Seifert</p> <p>Passes: 3-0</p> <p>No abstentions.</p> |
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GOVERNANCE CALENDAR

III.	<p>A. Agreements (Action) [Board Letter III.A]</p> <p>M/S: Christy Smith/Weston Seifert</p> <p>Passes: 3-0</p> <p>No abstentions.</p>
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INFORMATION / DISCUSSION

IV.	<p>A. CDBG-DR Update (Information)</p> <p>Bruce Wilson and Taylor Swain provided an update. Discussion occurred.</p> <p>B. CareerTeam Update (Information)</p> <p>Claudia Aceves provided an update. Discussion occurred.</p> <p>C. MOU Partnership Update (Information)</p> <p>Bruce Wilson presented.</p>
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MEMBER / COMMITTEE / DIRECTOR REPORTS

V.	<p>A. Member’s Report</p> <p>None.</p> <p>B. Director’s Report</p> <p>None.</p> <p>Meeting adjourned at 10:26am.</p>
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ADJOURN

All public meetings and events sponsored or conducted by the Workforce Alliance of the North Bay are held on accessible sites. Requests for accommodation may be made by calling (707) 699-1951 (voice) or e-mailing info@workforcealliancencnorthbay.org at least five business days in advance of the event. Copies of documents are available in alternative formats, upon written request.