



WORKFORCE ALLIANCE
OF THE NORTH BAY
 DRIVING WORKFORCE TALENT

REGIONAL WORKFORCE DEVELOPMENT BOARD
EXECUTIVE COMMITTEE
MEETING AGENDA

November 12th, 2025 – 9:00 to 10:30 AM

Lake: Saw Shop Public House, 3825 Main St, Kelseyville, CA

Mendocino: Mendocino College, LLRC Building, Room 4232, 1000 Hensley Creek Rd,
 Ukiah, CA

Napa: Napa HHS, Clover Rm, 2751 Napa Valley Corporate Drive, Napa CA

Solving workforce issues as a community will require stakeholders to:

1. **Coordinate and collaborate across organizations**, understanding that the work cannot be accomplished in siloes. Each partner organization brings unique expertise, networks, and resources to the table and should understand their organization’s role in advancing key pieces of the overall strategy.
2. **Follow the lead of employers**, the end-users of our region’s talent “supply chain.” Focus on the benefits to employers of collaborating to grow the pool of talent for all and the skills that are aligned to common industry pain points.
3. **Focus on skills**, the common language that brings together job seekers, employers, and educators for mutual benefit.

CALL TO ORDER

I.	<p>Called to order 9:00am.</p> <p style="padding-left: 20px;">A. Welcome, Introductions</p> <p>Staff: Bruce Wilson, Taylor Swain, Nik Inalsingh, Stefan Ochoa, Victoria Pulido, Laura Davis, and Zachary Koblick De Leon.</p> <p>Members: Lynn Perez, Vin Smith, Weston Seifert, and Christy Smith.</p> <p>Guest Speakers: Rica Galagos and Claudia Aceves.</p> <p style="padding-left: 20px;">B. Public Comment</p> <p>None.</p> <p style="padding-left: 20px;">C. Chair’s Remarks</p> <p>None.</p>
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CONSENT CALENDAR

II.	<p style="padding-left: 20px;">A. October 8th, 2025 Meeting Minutes (Action) [Attachment II.A]</p> <p>M/S: Vin Smith/Christy Smith</p> <p>Passes: 3-0</p>
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One abstention.

GOVERNANCE CALENDAR

- III.
- A. Agreements (**Action**) ([Board Letter III.A](#))
M/S: Weston Seifert/Lynn Perez
Passes: 4-0
No abstentions.
 - B. Board Membership (**Discussion**)
Bruce Wilson discussed the board membership composition and its vacancies. Discussion occurred.

INFORMATION / DISCUSSION

- IV.
- A. CareerPoint App (**Information**)
Bruce Wilson and Victoria Pulido provided an update on the CareerPoint App.
 - B. Community Engagement Protocols (**Information**)
Bruce Wilson explained the current plans of the community engagement protocols.
 - C. CareerTeam Update (**Information**)
Claudia Aceves and Rica Gallagos provided an update on Career Team's progress.

MEMBER / COMMITTEE / DIRECTOR REPORTS

- V.
- A. Member's Report
Bruce Wilson provided an update on the MOU process.
 - B. Director's Report
 - a. Local and Regional Strategic Plan
 - b. Board Certification
- Bruce Wilson provided an update on the approval of the Regional Strategic, Local Strategic Plan, and board recertification.
- Meeting adjourned at 10:21am.

ADJOURN

All public meetings and events sponsored or conducted by the Workforce Alliance of the North Bay are held on accessible sites. Requests for accommodation may be made by calling (707) 699-1951 (voice) or e-mailing info@workforcealliancenorthernbay.org at least five business days in advance of the event. Copies of documents are available in alternative formats, upon written request.