



WORKFORCE ALLIANCE
OF THE NORTH BAY
 DRIVING WORKFORCE TALENT

REGIONAL WORKFORCE DEVELOPMENT BOARD
EXECUTIVE COMMITTEE
MEETING MINUTES

February 11th, 2026 – 9:00 to 10:30 AM

Lake: Saw Shop Public House, 3825 Main St, Kelseyville, CA

Mendocino: Mendocino College, LLRC Building, Room 4232, 1000 Hensley Creek Rd,
 Ukiah, CA

Napa: Napa HHSA, Sage Rm, 2751 Napa Valley Corporate Drive, Napa CA

Solving workforce issues as a community will require stakeholders to:

1. **Coordinate and collaborate across organizations**, understanding that the work cannot be accomplished in siloes. Each partner organization brings unique expertise, networks, and resources to the table and should understand their organization’s role in advancing key pieces of the overall strategy.
2. **Follow the lead of employers**, the end-users of our region’s talent “supply chain.” Focus on the benefits to employers of collaborating to grow the pool of talent for all and the skills that are aligned to common industry pain points.
3. **Focus on skills**, the common language that brings together job seekers, employers, and educators for mutual benefit.

CALL TO ORDER

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| I. | <p>Called to order at 9:01am.</p> <p style="padding-left: 40px;">A. Welcome, Introductions</p> <p>Staff: Bruce Wilson, Taylor Swain, Nik Inalsingh, Stefan Ochoa, Victoria Pulido, Laura Davis, Sita Williams and Zachary Koblick De Leon.</p> <p>Members: Lynn Perez, Christy Smith, and Weston Seifert.</p> <p>Guest Speakers: Isis Medina</p> <p style="padding-left: 40px;">B. Public Comment</p> <p>None.</p> <p style="padding-left: 40px;">C. Chair’s Remarks</p> <p>None.</p> |
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CONSENT CALENDAR

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| II. | <p style="padding-left: 40px;">A. November 12th, 2025 Meeting Minutes (Action) [Attachment II.A]</p> <p>M/S: Lynn Perez/Christy Smith</p> <p>Passes: 3-0</p> |
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No abstentions.

GOVERNANCE CALENDAR

III.

A. Board Membership ([Discussion](#))

Bruce Wilson discussed the RWDB composition. Discussion occurred.

B. Policies & Procedures ([Action](#)) ([Board Letter III.B](#))

M/S: Christy Smith/Lynn Perez

Passes: 3-0

No abstentions.

INFORMATION / DISCUSSION

IV.

A. Day at the Capitol Planning ([Information](#))

Bruce Wilson discussed his plans to attend the Day at the Capitol event in Sacramento. Isis Medina provided more details about the event. Discussion occurred.

B. CareerPoint App ([Information](#))

Victoria Pulido presented an update on the CareerPoint App with a plan to soft-launch in a couple weeks. Discussion occurred.

C. WIOA Title I Update ([Information](#))

Laura Davis presented the Red Light Green Light report. Discussion occurred.

MEMBER / COMMITTEE / DIRECTOR REPORTS

V.

A. Member's Report

None.

B. Director's Report

a. Business and Industry Division/501(c)(3) Discussion

Bruce Wilson explained the progress with the IOC committee and the potential creation of a 501(c)(3).

b. Monitoring Results

Bruce Wilson relayed the success of the recent EDD monitoring.

Meeting adjourned at 10:41am

ADJOURN

All public meetings and events sponsored or conducted by the Workforce Alliance of the North Bay are held on accessible sites. Requests for accommodation may be made by calling (707) 699-1951 (voice) or e-mailing info@workforcealliancenorthernbay.org at least five business days in advance of the event. Copies of documents are available in alternative formats, upon written request.