



REGIONAL WORKFORCE DEVELOPMENT BOARD AGENDA

Thursday, September 10th 2026, 10:00 AM

Primary Meeting Locations:

Saw Shop Public House - 3825 Main St, Kelseyville, CA
Marin CareerPoint – Rm 213, Building 27, 1800 Ignacio Blvd, Novato, CA
Mendocino College – Rm 4232, LLRC Building, 1000 Hensley Creek Rd, Ukiah, CA
Napa CareerPoint – Willow Rm, Building A, 2751 Napa Valley Corporate Drive, Napa, CA

Solving workforce issues as a community will require stakeholders to:

1. **Coordinate and collaborate across organizations**, understanding that the work cannot be accomplished in siloes. Each partner organization brings unique expertise, networks, and resources to the table and should understand their organization's role in advancing key pieces of the overall strategy.
2. **Follow the lead of employers**, the end-users of our region's talent "supply chain." Focus on the benefits to employers of collaborating to grow the pool of talent for all and the skills that are aligned to common industry pain points.
3. **Focus on skills**, the common language that brings together job seekers, employers, and educators for mutual benefit.

CALL TO ORDER

- I.
 - A. **Welcome, Introductions**
 - B. **Public Comment**
 - C. **Chair's Remarks**

CONSENT CALENDAR

These matters typically include routine financial or administrative **action items** requiring a vote.
Any item will be discussed separately at the request of any member. Items are approved with one single motion.

- II.
 - A. **Approval of June 11th, 2026 Meeting Minutes** [[Attachment II.A](#)]

GOVERNANCE CALENDAR

- III.
 - A. **Agreements (Action)** [[Board Letter III.A](#)]
 - B. **Policies and Procedures (Action)** [[Board Letter III.B](#)]
 - C. **Accept 2023 – 2024 Single Audit Report (Action)** [[Board Letter III.C](#)]

BUSINESS CALENDAR

- IV.
 - A. **Workforce Development System Metrics (Information)** [[Board Letter IV.A](#)]
 1. **Workforce Development System Dashboard**
 2. **Employment Programs Dashboard**
 3. **Career Team Metrics Presentation**
 - B. **Communications and Outreach Committee Report Out** – The Chair of the committee will reflect on the work and accomplishments of the committee and will elicit additional assistance from the board as appropriate. **(Information)**

- C. **Workforce Issues and Opportunities Committee Report Out** - The Chair of the committee will reflect on the work and accomplishments of the committee and will elicit additional assistance from the board as appropriate. (Action)
- D. **CareerEdge Presentation** (Information)

COUNTY SPECIFIC STRATEGIC UPDATES

These items are included in the County specific newsletters which are attached. Any item will be discussed separately at the request of any member.

V.

[Lake County Newsletter](#)

[Marin County Newsletter](#)

[Mendocino County Newsletter](#)

[Napa County Newsletter](#)

OBJECTIVE 1 – Talent Attraction

Focus: Better matching of current workforce with local job openings; attracting skilled out-of-market talent to fill jobs where demand eclipses local workforce capacity.

- A. **CareerPoint Lake Hiring Event for Catholic Charities** (Information)
- B. **CareerPoint Mendocino Hiring Event for Career Team** (Information)
- C. **Disability Job Fair for Lake and Mendocino County** (Information)
- D. **CareerPoint Napa & Marin Workshop & Hiring Event Calendars** (Information)
- E. **West Marin Jobs Hub** (Information)
- F. **Business Spotlight: New Employers Hiring in Napa** (Information)

OBJECTIVE 2 – Transferable Skills

Focus: Upskilling and reskilling workers already in your area with short-term training and credentials that are nimble enough to evolve with market demand.

OBJECTIVE 3 – Technical and Certificate Programs

Focus: Near-term alignment of forecasted industry demand with local talent development programming to facilitate attainment of the most relevant degrees and certifications.

- G. **CareerPoint Lake Financial Workshop Featuring Redwood Credit Union** (Information)
- H. **North Bay TIPs at Novato Adult School** (Information)
- I. **Medical Front Office Assistant Program at Tam Adult School** (Information)

OBJECTIVE 4 – Advanced Skill Sets

Focus: Long-term alignment of higher education programming to develop a sustainable highly skilled pipeline for the region's driver industries.

- J. **CareerPoint Mendocino Fall Job Fair** (Information)
- K. **CareerPoint Napa Healthcare & First Responder Job Fair** (Information)

OBJECTIVE 5 – Information Gap

Focus: Build awareness of high-demand high-potential career pathways with industry-aligned programming in middle and high school.

- L. **Regional Economic & Workforce Intelligence Update** (Information)

OBJECTIVE 6 – Starting Early

Focus: Draw students to foundational career and technical education programs by sparking interest in STEM and the world of work.

OBJECTIVE 7 – One Stop Partner Integration

Focus: Short and long-term integration of employment and training focused community partners that work together in a seamless fashion to assist Job Seekers and Employers

- M. **Disability Job Fair for Lake and Mendocino County** (Information)

	N. Lake Wildfire Resilience Workforce Program Career Day (Information) O. Workforce Development Month (Information) P. Marin HHS at CareerPoint Marin (Information) Q. Napa Small Business Fair (Information)
CLOSING	
VI.	A. Director’s Update B. Member Updates